

**VILLAGE OF SCHOOLCRAFT
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 8, 2015**

The Regular Meeting of the Downtown Development Authority held at 442 N. Grand Street, Schoolcraft, Michigan was called to order at 8:01 a.m. by Village President Keith Gunnett.

ROLL CALL:

Present: Keith Gunnett, Jim Stamper, Rob Swarts, Scott Hines.
Absent: Farness, Budlong and Miller.
Also Present: Village Manager Cheri Lutz and Village Clerk Faith Akert.

DETERMINATION OF QUORUM:

A quorum was present.

APPROVAL OF MINUTES:

Motion by Stamper, seconded by Swartz, to approve the minutes of the November 6, 2014 as presented. All aye.

PUBLIC HEARINGS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

- a) Motion by Hines, seconded by Stamper, to approve the YTD Revenue & Expense Report as submitted. All aye.
- b) Minutes of the Village Council Meetings of November 3, 2014, through December 15, 2014, were reviewed for file.
- c) The memorandum from Village Manager Cheri Lutz regarding re-appoint of membership and Officers was discussed.

Action was tabled to the February 5, 2015, meeting. A letter will be sent to all members requesting their attendance at the DDA meeting, and to let us know if they will not be in attendance at the February 5, meeting, and all other meetings.

OTHER DISCUSSION:

Discussion took place regarding the DDA becoming more proactive in welcoming new businesses into the community with specific ideas as follows:

- Request the South County Community News spotlight one or two businesses in their monthly newspaper.
- A representative from the DDA and Village will stop by to introduce themselves to new businesses.

- Ask the business owner to attend a DDA meeting, so they can to introduce themselves to the board.

OLD BUSINESS:

Discussion took place regarding the Christmas Walk, and who will organize it for 2015. Additional information will be presented at the February meetings.

ADJOURNMENT:

The meeting was adjourned at 8:49 a.m.

Faith C. Akert, Village Clerk

Keith Gunnett, Village President