

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
DECEMBER 18, 2017**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Pledge of Allegiance was led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Spears, Barnes, Stodola, and Carlin.

Absent: None.

Also Present: Village Manager Cheri Lutz, Faith Akert Village Clerk, Chief Bryan Campbell, County Commissioner John Gisler, Jill Strake, Alicia Abfall, Holly Nadrasik, Megan Walsh, and Jan McNally.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Stodola, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

County Commissioner John Gisler provided a brief update on Kalamazoo County activities.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a) Mrs. Jan McNally appeared before the Village Council to request annual funding in the amount of \$2,400.00 for payment of utility bills for the Eagles Nest.

Motion by Stodola, seconded by Barnes, to approve the request for continued funding on an annual basis pending availability of funds at budget time. All aye.

b) The memorandum from Village Manager Cheri Lutz regarding Resolution 2017-1, A Resolution in Support of a Transportation Economic Development Fund Grant Application was discussed.

Motion by Spears, seconded by Mastenbrook, to adopt Resolution 2017-11.
A Resolution in Support of a Transportation Economic Development Fund Grant
Application. All aye.

- c) The memorandum from Village Manager Cheri Lutz regarding appointments of
Planning Commissioners was discussed.

Motion by Rochholz, seconded by Barnes, to appoint Jennifer Doorn to the Planning
Commission for a three year term to expire in January 2021. All aye.

Motion by Carlin to appoint Tim Brown to the Planning Commission for a three year
term to expire in January 2021.

Motion died due to lack of support.

- d) The memorandum from Chief Bryan Campbell regarding Ordinance #234. An
Ordinance to Repeal the Present Article IX to Chapter 30 Prohibiting the Purchase,
Consumption or Possession of Alcoholic Liquor by a Minor was discussed.

Motion by Rochholz, seconded by Barnes, to adopt Ordinance #234, An Ordinance
to Repeal the Present Article IX to Chapter 30 Prohibiting the Purchase,
Consumption or Possession of Alcoholic Liquor by a Minor as presented. All aye.

- e) Discussion took place regarding the Village having a recognition for "Citizen of the
Year".

Motion by Gunnett, seconded by Rochholz, to recognize a Citizen of the Year.
All Aye.

An ad hoc committee was appointed to study the idea and make a recommendation
to the Village Council for recognizing a Village Citizen of the Year.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

Village Clerk/Treasurer Faith Akert announced her plans to retire effective February 28,
2018.

Village Manager Cheri Lutz had the following comments:

- She stated that she would like to change the job description from Clerk/Treasurer to Finance Director/Assistant Village Manager.
- She stated that Theresa O'Leary is could perform most of the responsibilities of Clerk and stated that she would like to create a succession plan for the Administrative Office by creating the position of Finance Director/Assistant Village Manager.
- She stated that there is currently no need for an Assistant Manager but it is important to have a person in place who would be able to step up to the position in the absence of the Village Manager.

By general consensus, the Village Council agreed, and approved the proposed job descriptions as recommended by the Village Manager. The proposed positions will be presented at the January 2, 2018, council meeting.

- She advised the Village Council that the Vicksburg Foundation approved the grant request for the Comprehensive Land Use Plan, the Park and Recreation Plan, and the Conceptual Drawing for Hayward and Robinson Streets. The grant award was \$19,623.00.

Trustee Stodola had the following comment:

- He stated that the 4th and 5th grade Robotics team would like to attend a Village Council meeting to present their study on sewage and where it goes.

President Gunnett wished everybody a Merry Christmas and a Happy New Year.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

County Commissioner John Gisler stated that he is very impressed with the Village Boards conduct. He stated that their meetings are thoughtful, professional, and they make many decisions that are not easy with a high level of sensitivity.

OTHER BUSINESS:

None.

The meeting was adjourned at 8:10 p.m.

Faith C. Akert, Clerk

Keith F. Gunnett, Village President