

March 18, 2020

AN IMPORTANT MESSAGE FROM THE VILLAGE OF SCHOOLCRAFT

Listed below is information related to the COVID-19 Virus:

The Village of Schoolcraft is taking every precaution to protect our residents, our employees, their families, and all others. It is our intention to focus on the health and safety of our employees according to guidance from the Center of Disease Control (CDC) which is being monitored daily. We will continue to keep you posted on the evolving COVID-19 Crisis.

At this point in time, the Village of Schoolcraft does not have any **known** cases of COVID-19 within our organization or within the community. We have implemented internal procedures and guidelines in all departments within our organization. In some cases, employees may be working from home, and will be fully capable of handling most all questions,

Effective Tuesday, March 17th at 8:00 a.m., we have closed the Village Office. We are still doing business as usual, except it will not be face to face. All staff is reporting to work, and you may contact us by phone at 679-4304 or by e-mail (listed below):

cmlutz@villageofschoolcraft.com
tyoungs@villageofschoolcraft.com
toleary@villageofschoolcraft.com
jedwards@villageofschoolcraft.com
rcoffman@villageofschoolcraft.com
awood@villageofschoolcraft.com

In addition, we have developed internal protocols for our employees regarding protecting themselves from the COVID-19 Virus.

All of us have a responsibility to keep ourselves and each other safe. If you are able, please contact your friends, families and neighbors to assure they are safe. Please limit your exposure to other people by staying home or going out only when necessary.

Together as a community, we can do this! Good luck and God Bless all of you as we enter this new unchartered territory.

Regards,
Cheri M. Lutz
Village Manager