

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
May 17, 2021**

The Regular Meeting of the Village Council held on Zoom, was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Each Council Member stated their name and location.

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Stodola, Bergland, and Barnes.
Absent: Trustee Carlin.
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Rob Peterson, Rob Bingaman, Joe Beck, Ed Houdek, and Terry Blodgett.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Bergland, to approve the agenda as presented. By Roll Call; All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Bergland, seconded by Mastenbrook to approve the Consent Agenda as presented. By Roll Call; All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) The memorandum from Village Manager Cheri Lutz regarding a driveway request from Mr. Ed Houdek at 143 Duncan St. was discussed.

Motion by Stodola, seconded by Bergland to approve Village Manager Lutz's recommendation regarding not allowing expansion of driveways and reducing number of items in the right of way, per the Village's Standard Construction Requirements . By Roll Call: All aye.

- b) The memorandum from President Gunnett regarding a Special Use Permit, submitted by the Planning Commission, for Mr. Terry Blodgett's property located at 423 N. Grand St.

Motion by Gunnett, seconded by Rochholz to approve the Special Use Permit for Mr. Terry Blodgett's property at 423 N. Grand St. By Roll Call: All aye.

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- c) The memorandum from Village Manager Cheri Lutz regarding Resolution 2021-07. A Resolution to Declare a State of Emergency, to allow Zoom Meetings was discussed.

Motion by Gunnett, seconded by Stodola to adopt Resolution 2021-07 to expire June 30, 2021 at which time will be revisited. By Roll Call:

Ayes: Mastenbrook, Gunnett, Stodola, and Barnes.

Nays: Rochholz and Bergland.

Motion passed.

- d) The Memorandum from Chief Scott Boling regarding the Establishment of a No Parking Zone in the 400 block of E. Cass St. was discussed.

Motion by Mastenbrook, seconded by Bergland to approve the No Parking Zone on E. Cass St. By Roll Call: All Aye.

- e) The memorandum from Village Manager Cheri Lutz regarding Planning Commission Meetings Protocols and procedures.

Village Manager Cheri Lutz made the following statement:

- She thanked the Planning Commission for their good work and offered some suggestions to increase meeting efficiencies.

Trustee John Stodola made the following statement:

- He thanked the Planning Commission for their hard work and all their efforts.

Motion by Gunnett, seconded by Rochholz to adopt the recommendations set forth in the memo from Village Manager Cheri Lutz. By Roll Call: All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Village Manager Cheri Lutz made the following statements:

- She stated the ad hoc Right of Way Committee will meet this week.
- She stated she is working on a Code Enforcement Policy that will be brought before the Council for review.

Chief Scott Boling had the following statements:

- He stated SPD is following up on ordinance violations.

OTHER BUSINESS:

None.

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ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Village Clerk