

VILLAGE OF SCHOOLCRAFT  
PLANNING COMMISSION  
JANUARY 11, 2021

The Regular Meeting of the Planning Commission held via Zoom was called to order by Chairperson Pfof at 7:00 p.m.

**ROLL CALL:**

Present: Chairperson Pfof, Gunnett, Doorn, Rozeboom, Brohl, and Smith.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Terry Blodgett, Maria Dobbertein, Michelle Enbright and Robert Bingaman.

**APPROVAL OF AGENDA:**

Motion by Gunnett, seconded by Doorn, to approve the agenda as presented. All aye.

**APPROVAL OF MINUTES:**

Motion by Gunnett, seconded by Rozeboom, to approve the minutes of the October 12, 2020, Planning Commission Meeting as presented. All aye.

**PUBLIC HEARINGS:**

Motion by Brohl, seconded by Gunnett, to open the Public Hearing at 7:17 p.m. All aye.

The purpose of the Public Hearing was to allow 403 N. Grand Street, tax parcel 14-18-350-070 a Special Use Permit for the purpose of opening a medical center at 403 N. Grand Street in the B-1 Zoning District;

and, to allow 413 N. Grand Street, tax parcel #14-18-360-060 a Special Use Permit for the purpose of opening a medical center in the B-1 Zoning District.

Motion by Gunnett, seconded by Doorn, to close the Public Hearing at 7:20 p.m., and reconvene into regular session. All aye.

Motion by Rozeboom, seconded by Gunnett, to recommend approval of the Special Use Permit to the Village Council. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

a) Mr. Terry Blodgett appeared before the Planning Commission to request site plan approval for a medical center located at 403 N. Grand Street, and a medical center located at 413 N. Grand Street.

Commissioner Gunnett had the following comments:

- He stated that the site plan that was submitted for review was dated 3/5/99, and that there were a number of site plan requirements that were not depicted on the site plan.
- He stated that Mr. Blodgett needs to provide an updated site plan to the Planning Commission that complies with all of the provisions and conditions required for site plan review.
- He stated he was hesitant to approve a site plan from 1993.

By general consensus, the Planning Commission agreed with Commissioner Gunnett however, they stated that they did not wish to hold up two businesses being opened due to the incomplete site plan.

Motion by Smith, seconded by Gunnett, to approve the site plan contingent on receipt of a revised site plan to be received within the next 30 days (February 11, 2021), and approval from the Village Council for the Special Use Permit, and approval from the Zoning Board of Appeals for a variance request. All aye.

- b) Mr. Robert Bingaman appeared before the Planning Commission as a candidate for appointment to the Planning Commission.

Motion by Doorn, seconded by Gunnett, to recommend the appointment of Mr. Robert Bingaman to the Village Council for a three year term to expire in January 2024. All aye.

- c) The 2021 Planning Commission Meeting Schedule was presented to the Planning Commission for approval.

Motion by Gunnett, seconded by Brohl, to approve the 2021 Planning Commission Meeting Schedule as presented. All aye.

- d) The memorandum from Village Manager Cheri Lutz regarding re-appointments to the Planning Commission was discussed.

Motion by Commissioner Rozeboom, seconded by Commissioner Smith to approve the re-appointment of Commissioner Gunnett to a two year term to expire in November, 2022. All aye.

Motion by Gunnett, seconded by Smith, to approve the re-appointment of Jennifer Doorn for a three year term to expire in January, 2024. All aye.

- e) Discussion took place regarding setting a Public Hearing for Zoning Ordinance Amendments. It was determined that several items have been left out of the proposed Zoning Ordinance Amendments therefore, the Planning Commission will not set a Public Hearing at this time.

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UNFINISHED BUSINESS:

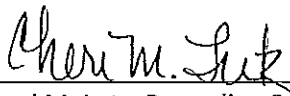
None.

ADJOURNMENT:

Motion by Rozeboom, seconded by Doorn, to adjourn the meeting was adjourned at 8:25 p.m.

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Mae Pfost, Planning Commission Chairperson

  
Cheri M. Lutz, Recording Secretary