

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
August 2, 2021**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees, Rochholz, Mastenbrook, Barnes, Bergland and Carlin.  
Absent: Trustee Stodola.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Officer Joe Geiser, Joe Beck, John Gisler, and Rob Peterson.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the Agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook, seconded by Bergland to approve the Consent Agenda as presented. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

- a) Kalamazoo County Commissioner John Gisler provided an update on Kalamazoo County activities.
- b) Joe Beck asked that the Council revisit the topic of sanitary sewer and start discussions again.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

- a) The memorandum from Village Manager Cheri Lutz, regarding the West Street Block Party application was discussed.

Motion by Mastenbrook, seconded by Rochholz to approve the application for the West Street Block Party to be held September 11, 2021. All aye.

- b) The memorandum from Village Manager Cheri Lutz, regarding appointing Larry Piper to Dangerous Building Hearing Officer was discussed.

Motion by Rochholz, seconded by Barnes to appoint Larry Piper to Dangerous Building Hearing Officer. All aye.

- c) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding the South Kalamazoo County Fire Authority's (SKCFA) draft audit was discussed.

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Trustee Mastenbrook had the following statements:

- She expressed her concern and disappointment at how the SKCFA handles their finances and audit.
- She stated that accounting practices are not in place.

Motion by Carlin, seconded by Barnes to approve the SKCFA's draft audit.

By Roll Call:

Ayes: Carlin, Barnes, and Bergland.

Nays: Mastenbrook, Gunnett, and Rochholz.

Absent: Stodola

Motion did not pass.

- d) The memorandum from Village Clerk Theresa O'Leary regarding an update on the progress of installing Point and Pay was discussed and acknowledged for file.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

President Keith Gunnett had the following statements:

- He stated that the Executive Committee, Trustees Carlin, Bergland, and Rochholz, needs to schedule a meeting on August 16, 2021 to review bills and accounts.
- He stated the Zoning Board of Approval and the Planning Commission are looking for new members.

Finance Director/Assistant Manager Tammi Youngs had the following statement:

- She stated the auditor will attend the first Council meeting in September to present the financial audit.

Village Manager Cheri Lutz made the following statements:

- She stated she will be meeting with a person from Edward Jones to discuss setting up the Village's Facebook page in a way to allow more control over what people put on it in a less time-consuming way.
- She had the following statements regarding hiring a person for the Department of Public Works:
  - She stated she and DPW Superintendent Rob Coffman had a discussion about qualifications, experience and training needed for this position.
  - She stated she would like to hire someone who will work here for a long time.
  - She stated she will post the job internally for ten days.
  - She stated if there is no interest internally, she would prefer to advertise the position on a job posting site, such as Indeed or Monster rather than go through a job agency.
  - She stated there will be no end date to accept applications.

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Trustee Mastenbrook had the following statement:

- She stated she would like to have a meeting or workshop to recap discussions on sanitary sewer; made before the COVID19 pandemic, and discuss how to move forward.

Trustee Todd Carlin had the following statement:

- He stated that a sub-committee has met to discuss buying a property in Vicksburg to build a new station for the South Kalamazoo County Fire Authority.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:43 p.m.

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Keith F. Gunnett, President

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Theresa O'Leary, Village Clerk