

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
December 20, 2021**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Mastenbrook, Rochholz, Carlin, and Stodola, Bergland, and Barnes.

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, DPW Water Supervisor Adam Wood, DPW Superintendent Rob Coffman, Joe Beck, Kim Parker, Ron Gammill, Rob Peterson, and Tom Wheat and Mike Presta from Prein and Newhof.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Stodola, seconded by Mastenbrook to approve the consent agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

UNFINISHED BUSINESS:

None.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

- a) Mr. Tom Wheat and Mr. Mike Presta appeared before the Village Council to provide information regarding the status of the Village's infrastructure. Tom Wheat led the discussion as follows:

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He stated there are three types of funding as follows:

- State of Michigan Drinking Water Revolving Fund
- State of Michigan Sewer Revolving Fund
- USDA Rural Development Grant/Loan Program

He stated that it is very likely that any Federal Funding for Infrastructure will be channeled through the above mentioned funds.

He stated that Prein & Newhof are tracking availability of funds, and will notify their clients if and when they become available.

Discussion took place regarding Prioritization of Infrastructure Projects:

- He stated that it is important for the Village to prioritize projects to maximize cost efficiencies.
- He stated that an Asset Management Plan should be put together to coordinate various infrastructure.
- He stated that the Village currently has an Asset Management Plan for Roads and Drinking Water but does not have one for sanitary sewer.

Village Council Questions:

Trustee Mastenbrook had the following questions:

- She asked about the shelf life of the asset management plans?

Wheat stated that an Asset Management Plan for all three types of infrastructure has a shelf life of approximately five (5) years, and that the inclusion of a Sanitary Sewer Plan will help the Village Council to determine how to approach projects in a timely, cost-effective manner.

- She asked if there would be time to apply for grants/loans if it takes months to merge plans?

Wheat stated that there will be time to apply for grant/loan funding.

- She inquired if there will be a time limit when grant/loan monies need to be expended?

Wheat stated that the time frame is three years for all funding sources.

- She asked about the process for a Municipal Financial Analysis?

Wheat stated that the auditors will look at the Village's Finances to determine if there is any funding available. They will determine how the Village can repay the loan, determine if rates will need to be raised, and present the information to the State of Michigan.

- She asked what needs to be done first so the Village can prepare itself for grant/loan funding?

Wheat stated that the Asset Management Plan should come first.

Trustee Stodola had the following comments:

- He stated that the Village should partner with Schoolcraft Township when possible.

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- b) Village Manager Cheri Lutz stated that South Kalamazoo Fire Authority did not respond to any questions that were presented to them regarding the 2022/2023 fiscal year budget.

Trustee Mastenbrook stated that she is disappointed in the lack of response.

Trustee Stodola stated that he is also disappointed but clarified that his disappointment lies with the board, not the firefighters.

Motion by Mastenbrook, seconded by Gunnett, to vote on the approval of the SKFCA 2022/2023 proposed budget.

Ayes: None.

Nays: Barnes, Carlin, Mastenbrook, Rochholz, Bergland, Stodola and Gunnett.

- c) The memorandum from Village Manager Cheri Lutz regarding the appointment of Mr. Wes Schmitt to the Zoning Board of Appeals was discussed,

Motion by Rochholz, seconded by Carlin, to appoint Mr. Wes Schmitt to the Zoning Board of Appeals for a three-year term to expire February 28, 2025. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

Finance Director/Assistant Manager Tammi Youngs stated that the Village has received a check in the amount of \$18,018.46 from Craft Precision as part of their IFT Agreement.

Village Manager Cheri Lutz stated that Chief Boling has turned in his resignation effective December 22, 2021, and that Sergeant Edwards will be serving as Acting Chief.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS.

Trustee Stodola stated that the water issues with the school has been resolved.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Village Clerk