

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
November 15, 2021**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees Mastenbrook, Rochholz, Carlin, Barnes, Bergland and Stodola.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Joe Beck, Kim Parker, Rob Peterson and Toni Rafferty (7:42 p.m.).

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda with the following change:

Move 7. Unfinished Business:  
Discussion regarding Sanitary Sewer

To: 8. New Business

All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook, seconded by Barnes to approve the consent agenda as presented. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

a) The memorandum from Trustee John Stodola and Village Manager Cheri Lutz regarding Policy #43. Winter Weather, Dangerous Situations, Meeting Cancellations, Department Closings was discussed.

Motion by Stodola, seconded by Rochholz to adopt Policy #43 as presented. All aye.

b) Resolution 2021-12. A Resolution of Appreciation to Planning Commissioner Mae Pfost was presented to Council for adoption.

Motion by Gunnett, seconded by Barnes to adopt Resolution 2021-12 as presented. All aye.

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- c) The Memorandum from Village Manager Cheri Lutz regarding Resolution 2021-13. A Resolution Adopting the Fee Schedule for Violations of Municipal Infractions and for Parking in the Right of Way was discussed.

Motion by Rochholz, seconded by Mastenbrook to adopt Resolution 2021-13 as presented. All aye.

- d) The memorandum from Finance Director Tammi Youngs regarding Craft Precision Closing Notice and Claw Back agreement was discussed.

It was the consensus of the Council that the IFT contract is legally binding and therefore cannot be breached without consequences. Village Manager Cheri Lutz will contact the Village Attorney to ask how to proceed with the Claw Back provision.

Motion by Gunnett, seconded by Barnes to proceed with the Claw Back provision. All aye.

- e) The memorandum from Village Clerk Theresa O'Leary regarding Spring Clean Up 2022 was discussed.

Motion by Gunnett, seconded by Barnes to award the bid to Best Way Disposal changing the estimated cost to \$2,240 from \$2,880. All aye.

**UNFINISHED BUSINESS:**

Discussion took place regarding sanitary sewer.

Trustee John Stodola made the following statements:

- He stated there is no land in the Village to build a treatment plant for sanitary sewer.
- He questioned what would be the shortest distance to connect sanitary sewer.
- He stated he would like to think about having a septic plan.
- He stated he would like to think about the future as the process continues.
- He stated he wants the discussion regarding sanitary sewer to continue.

President Keith Gunnett had the following statements:

- He stated if the Village of Schoolcraft connects sanitary sewer to Kalamazoo or Portage, a pass-through agreement must be obtained.
- He stated Three Rivers does not have the capacity for Village of Schoolcraft to connect to sanitary sewer, but does have the land..

It was the consensus of the Council to invite Prein and Newhof to a meeting to discuss sanitary sewer and the options that might be available as far as land to build a plant, cost of installing a collection plant, etc.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

Trustee Kathy Mastenbrook made the following statement:

- She stated the Infrastructure Bill was signed and applications are already being sent.

President Keith Gunnett had the following statement:

- He stated he does not believe the Infrastructure Grant can be used on new projects, but believes it can be used for repairs.

Trustee Todd Carlin had the following statement:

- He stated the next meeting of the South Kalamazoo County Fire Authority will be held November 17, 2021 via Zoom.

Village Manager Cheri Lutz made the following statements:

- She stated she is consulting with the Village Attorney regarding merging DDA and the Planning Commission. She will provide the Council with information as soon as she gets it.
- She stated she has seen work being done to the dangerous building on W. Vienna St.
- She stated a registered letter will be sent to the owner of the dangerous building located at 425 Hayward St. stating demolition will take place.
- She stated she has not heard from the 4<sup>th</sup> of July Committee and does not know the status of the 4<sup>th</sup> of July parade for 2022.

Assistant Manager/Finance Director Tammi Youngs made the following statement:

- She stated the Village of Schoolcraft has received half of the ARPA (COVID19) funds. The other half will be received next year.

Chief Scott Boling gave a brief synopsis of October 2021 activity report for the Police Department.

Toni Rafferty, from the 4<sup>th</sup> of July Committee, made the following statements:

- She stated plans are underway to have a 4<sup>th</sup> of July Parade in 2022.
- She stated Schoolcraft Schools will not allow fireworks to be displayed on school property in 2022.
- She stated at this time there is no one to set off fireworks.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:08 p.m.

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Keith F. Gunnett, President

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Theresa O'Leary, Village Clerk