

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
October 18, 2021**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Mastenbrook, Rochholz, Barnes, Bergland, Stodola and Carlin.

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Joe Beck, Rob Peterson, Linda Barnes and Stacy Sherman.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda with the following change.

To move 7. Unfinished Business:
Updates on Sanitary Sewer, new well site

To
8. (g) Under New Business

All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Bergland to approve the consent agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Ms. Stacy Sherman appeared before the Council to request a donation to help defray the costs of the Christmas Walk, i.e. copying and advertising.

Motion by Rochholz, seconded by Barnes to approve a donation in the amount of \$400 to go toward the costs for the Christmas Walk. All aye.

There was a consensus of the Council to allow a petting zoo in Burch Park during the Christmas Walk.

- a) The memorandum from Village Manager Cheri Lutz regarding the appointment of Joe Beck to the Zoning Board of Appeals for a three-year term ending October 18, 2024 was discussed.

Motion by Gunnett, seconded by Stodola to appoint Joe Beck to the Zoning Board of Appeals. All aye.

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- b) The memorandum from Village Clerk Theresa O'Leary regarding establishing a date for Spring Clean-Up and Village Wide Garage Sales for the year 2022 was discussed.

Motion by Mastenbrook, seconded by Barnes to approve the following dates:

Village Wide Garage Sales	May 13 and May 14, 2022
Spring Clean (Central Drop Off)	May 21, 2022

All aye.

- c) The memorandum from Village Manager Cheri Lutz regarding the mailing that was sent to all residents and businesses comprising of the Ordinances 239 and 240 was discussed. No action taken.
- d) The memorandum from Village Council President Keith Gunnett regarding Ordinance 241 was discussed.

The Council thanked the Planning Commission for their hard work and time spent on reviewing, revising and defining the Zoning Ordinances.

Motion by Rochholz, seconded by Stodola to adopt Ordinance 241 as presented. All aye.

- e) A discussion was led by President Keith Gunnett regarding Resolution 2021-11, A Resolution Declaring a Local State of Emergency for the Purpose of Permitting the Village of Schoolcraft Village Council and other Public Bodies of the Village to Meeting by Electronic and Telephonic Means.

Motion by Gunnett, seconded by Carlin to adopt Resolution 2021-11.

By Roll Call:

Ayes: Gunnett and Carlin

Nays: Barnes, Mastenbrook, Rochholz, Stodola and Bergland.

Motion denied.

- f) Discussion took place regarding updates on Sanitary Sewer. (Discussion regarding Well Site to follow)

President Keith Gunnett made the following statements:

- He stated he would like to visit two or three municipalities to look at their sanitary sewer system.
- He stated he would like to appointment a committee of seven, including three council members, Village Manager Cheri Lutz, DPW Superintendent Rob Coffman and DPW Water Supervisor Adam Wood, to visit the municipalities.
- He stated if the committee is interested in a sanitary sewer system they look at, they are going to ask who built it.

Village Manager Cheri Lutz had the following statements:

- She stated that a decision should be made as to whether or not to move forward.
- She stated that perhaps the first step should be to talk to Prein and Newhof about previous plans and see what changes need to be made, rather than visit other municipalities.

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Trustee Mike Rochholz had the following statements:

- He stated that the Council should determine if there is a majority of Council members who wish to pursue the idea of researching sanitary sewer.
- He stated if the interest in pursuing sanitary is there, we should find something that fits the needs of the Village of Schoolcraft.
- He stated if an infrastructure grant becomes available, one of the prerequisites to apply is to have a plan. If the Council is interested in pursuing sanitary sewer, a plan should be made prior to the grant becoming available.

Trustee John Stodola had the following statements:

- He stated that it should be determined what is feasible for the size of the Village of Schoolcraft.
- He stated that maybe the Council should be divided into groups of two or three and each group visit different municipalities to look at their sanitary system, and report back to the Council.

Trustee Kathy Mastenbrook had the following statements:

- She stated she would like the entire Council involved in the process.
- She stated she would like to start by talking with Prein and Newhof and ask them where to look at sanitary sewer systems.
- She stated a good starting point would be to ask Prein and Newhof about the timeline for when should a plan be submitted for a grant.
- She stated a sanitary system should be developed just for the Village of Schoolcraft. However, if other communities want to join in, that would be fine.
- She stated December 4, 2021 is the date the infrastructure bill will be passed.
- She stated the Council should either commit to looking into sanitary sewer systems or septic systems.

Discussion on a new well site location.

Village Manager Cheri Lutz had the following statements:

- She stated she has not heard back from a potential property owner regarding the possibility of acquiring a parcel of their property for a new well site. She will follow up.
- She stated the Wellhead Protection Committee has been tasked to find a location for the new well site.
- She stated it is difficult to find land to accommodate a new well site.
- She stated the infrastructure grant can be used to purchase a new well site location.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

President Keith Gunnett had the following statement:

- He appointed Trustees Bergland, Rochholz and Carlin to the Manager Review Committee.

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Village Manager Cheri Lutz made the following statements:

- She stated Ordinance 241 will be effective October 29, 2021
- She stated the approved and amended Ordinances will be sent to Municipal Code for codification.
- She stated the Zoning Board of Appeals will meet November 9, 2021 to review two Variance Requests.
- She stated the Resolution recognizing Mae Pfost will be presented at the November 1, 2021 Council meeting.

Chief Scott Boling had the following statement:

- He stated the Police Department is working diligently on ordinance violations.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 8:39 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Village Clerk