

VILLAGE OF SCHOOLCRAFT
Planning Commission
September 13, 2021

The Regular Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan was called to order by Vice Chairperson Rozeboom at 7:00 p.m.

ROLL CALL:

Present: Vice Chairperson Rozeboom, Commissioners Gunnett, Doorn, Hutchison, Bingaman, and Smith (7:25 p.m.)

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Bert Gale, Mark Lutz, Larry Piper and Sean Pavlowski.

APPROVAL OF AGENDA:

Motion by Gunnett, seconded by Doorn, to approve the agenda as presented. All aye.

APPROVAL OF MINUTES:

Motion by Hutchison, seconded by Gunnett to approve the minutes as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

NEW BUSINESS:

- a) The Site Plan Review for Clark Logic, located at 321 Duncan Street. was discussed.

The following statements were made regarding parking:

Larry Piper, from Clark Logic, made the following statements:

- He stated parking for the proposed fitness center will be located the north of the building, which is where the fitness center will be.
- He stated parking for the proposed warehouse will be located on the south side of the building.

Bert Gale had the following statements:

- He stated there are twenty-two parking spaces, two spaces are ADA compliant.
- He stated a Variance Request must be submitted to allow twenty-two parking spaces, instead of the required fifty-one spaces.

Village Manager Cheri Lutz had the following statement:

- She stated the west side of building, where the curb cuts are located, will likely be converted to green space in the future.

The following statements were made regarding lighting:

Larry Piper made the following statements:

- He stated he will replace all light fixtures.
- He stated all pole lights will be converted to LED lights.
- He stated all new lighting will point toward the building.

Bert Gale had the following statements:

- He stated that the broadcast of the lighting should not reach too far beyond the placement of the light.
- He stated the site plan should include a photometric plan.

The following statement was made regarding signage:

- Bert Gale stated that a sign permit must be submitted to AGS.

Motion by Hutchison, seconded by Smith to approve the site plan for Clark Logic, located at 321 Duncan Street, contingent upon the following:

- Clark Logic must apply for a Variance Request and receive approval to allow twenty-two parking spaces, instead of the required fifty-one spaces.
- Clark Logic must include a photometric plan in their site plan.
- Clark Logic must submit a sign permit to AGS.

All aye.

- b) The memorandum from Village Manager Cheri Lutz regarding the appointment of officers, term ending January 2022, was discussed.

Motion by Gunnett, seconded by Smith to appoint Commissioner Josh Rozeboom to Chairperson of the Planning Commission. All Aye.

Motion by Gunnett, seconded by Bingaman to appoint Commissioner Jaclyn Hutchison to Vice Chairperson of the Planning Commission. All aye.

Motion by Hutchison, seconded by Doorn to appoint Commissioner Rob Bingaman to Secretary of the Planning Commission. All aye.

The following statements were made:

- Commissioner Gunnett stated discussion on sanitary sewer will begin at a Council meeting in October.
- Commissioner Smith stated he will be in training for six months in Texas for the National Air Guard. He is unsure when that will begin.
- Village Manager Lutz stated it may be required that Commissioner Smith resign from the Planning Commission because of his long absence. She will look into that.
- Village Manager Lutz stated a Public Hearing will be held in October to discuss the Zoning Ordinance Amendments.

VILLAGE OF SCHOOLCRAFT
Planning Commission
September 13, 2021
PAGE 3

UNFINISHED BUSINESS:

None.

Communications:

None.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m.

Josh Rozeboom,
Planning Commission Vice Chairperson

Theresa O'Leary, Village Clerk