

VILLAGE OF SCHOOLCRAFT
Planning Commission
May 9, 2022

The Regular Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan was called to order by Secretary Rob Bingaman at 7:08 p.m.

ROLL CALL:

Present: Commissioners Doorn, Gunnett, Bingaman and Smith (7:08 p.m.).

Absent: Chairperson Rozeboom.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Bert Gale and Mark Lutz from Associated Government Services, Mike Rochholz, and Windy Clark and Misty Toepper.

Motion by Bingaman, seconded by Smith to appoint Commissioner Gunnett to Vice Chairperson of the Planning Commission. All aye.

APPROVAL OF AGENDA:

Motion by Doorn, seconded by Bingaman, to approve the agenda as presented. All aye.

APPROVAL OF MINUTES:

Motion by Smith, seconded by Doorn to approve the minutes as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Ms. Windy Clark appeared before the Commission to request an addendum to the PUD agreement for 555 East Eliza Street.

Ms. Clark made the following statements:

- She stated she would like to amend the PUD agreement to allow retail sales at 555 East Eliza Street.
- She stated she would like to have vendors sell their wares at that venue, similar to a consignment set up.
- She stated the space is currently being used for events.

Commissioner Smith made the following statement:

- He suggested when asking for an addendum to the PUD agreement to omit specific booth sizes, therefore the size can be determined by the amount of space the vendor needs.

Commissioner Doorn made the following statement:

- She suggested not listing specific hours of business on the addendum to allow flexibility to be open when necessary.

Mr. Bert Gale made the following statement:

- He stated the new addendum will be named the Second Addendum.

Commissioner Gunnett clarified the process of acquiring an addendum to the PUD at 555 East Eliza Street as follows:

- Ms. Clark submits detailed specifics of use for the space located at 555 East Eliza Street to Village Manager Cheri Lutz,
- Village Manager Lutz will submit to Mr. Bert Gale at Associated Government Services for review.
- Upon approval from Mr. Bert Gale, a Public Hearing will be held at the next Planning Commission Meeting.
- The proposed addendum will go to the Village Attorney to review and write.
- The proposed addendum will go to the Village Council for approval.

Motion to recommend approval to the Village Council was tabled until the next meeting.

COMMENTS ON NON-AGENDA ITEMS:

Communications:

None.

ADJOURNMENT

The meeting was adjourned at 7:29 p.m.

Keith F. Gunnett
Planning Commission Vice-Chairperson

Theresa O'Leary, Village Clerk