

VILLAGE OF SCHOOLCRAFT COUNCIL PROCEEDINGS DECEMBER 5, 2022

The Regular Meeting of the Schoolcraft Village Council was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Mastenbrook, Rochholz, Beck and Carlin.
Absent: Trustee Barnes, Village Manager Cheri Lutz.
Also Present: Village Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Smith, Jan Strake, Jan McNally, Mike Presta, Rob Coffman, and Christian Jackson.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Mastenbrook, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Carlin seconded by Bergland, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) Ms. Jill Strake representing the Eagle's Nest appeared before the Village Council to request funding for utilities in the amount of \$2,040.00.

Motion by Rochholz, seconded by Mastenbrook, to approve funding in the amount of \$2040.00 for the Eagles Nest. All aye.

- b) Mr. Mike Presta of Prein & Newhof appeared before the Village Council to review progress on the Comprehensive Asset Management Plan and the Lead and Copper Line Replacement Program. He stated that he has no specific information at this time, but anticipates having additional information between now and April at which time Bakery Tilly will have financial information. Additionally, he will know if Schoolcraft Village makes the financial overburdened list in January.

- c) The memorandum from Village Manager Lutz regarding Council Compensation was discussed.

Motion by Rochholz, seconded by Bergland, to approve Council Compensation with the condition that five (5) additional committee meetings be added for Trustee Barnes.
All aye.

- d) The memorandum from President Gunnett regarding the December Stipend for Village Employees was discussed. Motion by Mastenbrook, seconded by Bergland, to approve as presented.
- e) Discussion took place regarding the SKFCA Draft Audit.
Trustee Mastenbrook asked for the following:
- Explanation on carryovers and what is being carried over.
 - What are assigned items?
 - Clarification on capital outlay items.
 - Larger Font Size for Budget.

Trustee Mastenbrook's requests will be submitted by Finance Director Youngs to Tracy Locey.

Motion by Mastenbrook, seconded by Rochholz, to table action on Draft Budget to December 19, 2022 meeting.

STATEMENTS FROM CITIZEN'S AND MUNICIPAL OFFICIALS:

President Gunnett made the following statement:

- He asked trustees to provide Cheri Lutz with a list of three or four prioritized goals by December 14th, so they can be discussed at the December 19th meeting. From this list, the Village Manager's Goals can be set.

Finance Director/Assistant Manager Tammi Youngs made the following statements:

- She relayed a message from Village Manager Lutz that it is not necessary for Council member to attend the Kalamazoo County Commission Meeting.
- She stated the budget for FY 2023 is complete.

Chief Scott Smith made the following statement:

- He commended DPW superintendent Rob Coffman for all his work in the Village, especially now during a staff shortage. (Entire Council agreed)

Trustee Kathy Mastenbrook made the following statement:

- She stated the Christmas Walk was very nice and the committee did a great job.

Trustee Todd Carlin made the following statements:

- He stated the South Kalamazoo County Fire Authority has voted to purchase a pumper truck.
- He stated Tracy McMillan has signed off on the site plan for Clark Logic's property at 200 Lee St.

DPW Superintendent Rob Coffman made the following statement:

- He stated he nor the engineer have seen the site plan for Clark Logic's property at 200 Lee St.

OTHER BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 7:45 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Village Clerk