

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
November 21, 2022**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees Mastenbrook, Rochholz, Bergland, Carlin, and Barnes.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Rob Peterson and Joe Beck.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook, seconded by Bergland to approve the Consent Agenda as presented. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

Ms. Jill Strake from the Eagle's Nest was not in attendance. She will be invited to attend the next Council Meeting on December 5 to request funding for utilities for the Eagle's Nest for 2023.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS**

President Keith Gunnett made the following statements:

- He asked the Council to make a list of items the Council, as a whole, can work on in 2023. At the December 5, 2022 Council meeting, the items will be discussed and prioritized.
- He thanked Village Manager Lutz for all her hard work and efforts to get Kalamazoo County ARPA funds for the Village of Schoolcraft.

Village Manager Cheri Lutz made the following statements:

- She stated tomorrow morning, she and Rob are interviewing someone for the Water System Operator.
- She stated the Christmas Walk is December 3, 2022 and added Stacy Sherman is doing a great job organizing this event.
- She stated the craft show at Wind and James went very well.

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- She stated she attended the South Kalamazoo County Fire Authority meeting last week to express her disappointment in the lack of response from Tracy McMillan regarding a review of a site plan for Clark Logic.
- She stated that at the SKCFA meeting last week, she talked with Kalamazoo County Commissioner John Gisler. He stated that the discussion of ARPA fund disbursement is on the agenda for their next meeting on December 6, 2022. He also stated he is ready to approach the Commission regarding Village of Schoolcraft receiving ARPA funds from the money that is left to disburse.
- She stated she will attend the December 6, 2022 meeting of the Kalamazoo County Commissioners and asked Council members to attend.
- She stated that Finance Director/Assistant Manager Tammi Youngs has submitted her intention to retire effective February 28, 2023.

Chief Scott Smith made the following statements:

- He stated there were close to 30-40 calls to assist during the snow storm last weekend.
- He stated the officers put their lives in danger while working in treacherous weather conditions.

Trustee Todd Carlin made the following statement:

- He stated the South Kalamazoo County Fire Authority accepted a bid of \$65,000 for a pumper truck.

**MANAGERS REVIEW:**

Motion by Rochholz seconded by Barnes to convene into Closed Session for the Manager's annual review at 7:30 p.m. By Roll Call, All aye.

Motion by Mastenbrook, seconded by Barnes to reconvene into Regular Session at 8:00 p.m. All aye.

Motion by Carlin, seconded by Gunnett to approve the minutes of the Closed Session. By Roll Call, All aye.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:03 p.m.

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Keith F. Gunnett, President

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Theresa O'Leary, Village Clerk