

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
February 20, 2023**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Keith Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Bergland, Carlin, Barnes, Beck and Mastenbrook.

Absent: Clerk Theresa O'Leary and Finance Director Tammi Youngs.

Also Present: Village Manager Cheri Lutz, Finance Director Carin Louis, Rob Peterson, Brian Penny, Drew Johnson, Rob Coffman, Mrs. Linda Barnes, and Tyler Stephenson.

APPROVAL OF AGENDA:

President Gunnett amended the agenda to include:

New Business:

e) South County Fire: discussion regarding proposed resolution which pertains to funding the purchase of a new fire truck.

Motion by Rochholz, seconded by Barnes, to approve the agenda as amended new business: e) South County Fire resolution

All Aye. Agenda unanimously approved.

APPROVAL OF CONSENT AGENDA:

Motion by Barnes, seconded by Rochholz to approve the Consent Agenda as presented. All members voted Aye. Consent Agenda unanimously approved.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a) Mr. Drew Johnson, Executive Director of South County Community Services.

RE: Presentation of 2022 South County Services, and Activities and request for Annual Donation

Mr. Johnson presented the range of services provided to residents by South County Community Services which include housing, transportation, prescription, and financial assistance. SCCS also provides access to food pantries and meal deliveries. He reported that last year the need for services increased 3-fold. Mr. Johnson then introduced his colleague Mr. Brian Penny who joined SCCS in December as the new Senior Outreach Coordinator. Mr. Penny explained that he brought twenty plus years of outreach service experience to his new role with SCCS. His goals are to create program awareness, facilitate provisions, basic needs, safety improvements and by promoting independence for residents in their homes as well as locate available services and assistance for those in need. He is looking forward to meeting with individuals and families to organize needed services. He noted that coordination of services within a network of agencies is key to providing needed services to the community. President Gunnett thanked Mr. Johnson and Penny for the presentation, the services provide to the community. Motion by Rochholz, seconded by Barnes to remit the 2022/2023 Donation of \$3,100.00 to SCCS. Motion passed unanimously; all members voted Aye.

b) Memorandum from Village Manager Cheri Lutz.

RE: 2023-2024 Council Goals.

Manager Lutz presented an updated version of the 3-page memo regarding suggested 2023/2024 Council Goals with important/updated information printed in red font. (Pages 13-15).

President Gunnett suggested that the Council Goals for 2022/2023 pass by a consensus agreement.

All members of the Council agreed unanimously.

c) Village Manager Cheri Lutz.

RE: Presentation of 2023-2024 Budget/Management Executive Summary.

Manager Lutz presented 2023-2024 Budget as previously presented to the Council during the February 6, 2023 Council meeting. Trustee Barnes inquired about the Budget Line Sewer listed under General Fund with \$13,500.00 allocated. Manager Lutz explained that it was earmarked for a Sanitary Sewer Study that will be conducted by Prein and Newhof.

d) Finance Director Tammi Youngs (absent)

RE: Resolution 2023-03. A resolution to adopt the budget for Fiscal Year 2024, beginning 1st March 2023.

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Manager Lutz presented Resolution 2023-03 as prepared by Finance Director Youngs. A discussion was had regarding the process of Budget hearings, public hearings and notice of hearings as published in the media. The Council agreed that the third sentence of the resolution will be reworded as such: WHEREAS, the Village Council held a public meeting, duly noticed, and published on February 6, 2023, during which public comment regarding the budget could be considered. Trustee Mastenbrook moved to adopt Resolution 2023-03 as amended. Trustee Barnes seconded. Resolution 23-03 to adopt 2023-2024 Budget adopted unanimously by the Council. All members voted Aye.

- e) South Kalamazoo County Fire Authority: proposed a resolution to assist SKCFA in funding the purchase of a new fire truck. Trustee/Liaison Carlin reported to the Council that the status of the resolution with the Fire Board as being tabled until their next meeting. He further reported PNC Pierce Equipment will finance the balance after the \$250,000.00 down payment. He believes that the Fire Board may be able to allocate another \$40,000.00 towards the purchase and down payment via budget adjustments. With the estimated down payment, a remaining balance of \$400,000.00 to \$500,000.00. A discussion was held among Council members regarding possible solutions and it was mutually agreed upon that the resolution would be revisited after the SKCFA Board solidifies a financial plan.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION

- President Gunnett has plans to meet with Josh Baird with Golf Dome who is open to the idea of property at the business location being utilized as a well site. He will have more to report after the upcoming meeting.
- Clerk/Treasurer: None.
- Manager Lutz invited Commissioners Gisler, Mazer, Tayler and Administrator Catlin to the February 20th meeting to discuss Kalamazoo County ARPA Fund distribution however, she did not received a response from anyone.
- Finance Director Louis stated it was a pleasure to meet the Council and thanked them for their time.
- Police Chief: None.
- Commission & Committee Reports: None.

Adjournment

Meeting adjourned at 8:45 pm by President Gunnett.

Respectfully Submitted,

Carin Louis, Deputy Clerk/Finance Director

Keith F. Gunnett, Village President