

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
October 16, 2023**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Keith Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees Mastenbrook, Bergland, Barnes, Carlin and Beck.  
Absent: Trustee Rochholz.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Finance Director Kristina Lafferty, Officer Eric Ray, Linda Barnes, Rodney Borger, Sabrina Stamper, David Stamper, Steve Waldron, Brian Julian, Matt Conlee, Nick Keck, Riley Lukowski, David Keyte, Jamie Clark and Jennifer Sportel.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook, seconded by Beck, to approve the Consent Agenda with the change of Resolution number 2023-14 to 2023-13. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

Motion by Rochholz, seconded by Mastenbrook, to open the Public Hearing at 7:04 p.m. for the purpose of hearing public comments regarding the request from Clark Logic for a Speculative Industrial Facilities Tax Exemption. By Roll Call, all aye.

No comments were heard.

Motion by Mastenbrook, seconded by Barnes to close the Public Hearing at 7:10 p.m. By Roll Call, all aye.

Motion by Rochholz, seconded by Barnes, to adopt Resolution 2023-13. A Resolution to Adopt the The Request from Clark Logic for a Speculative Industrial Facilities Tax Exemption. By Roll Call, all aye

**UNFINISHED BUSINESS:**

The memorandum from Village Manager Cheri Lutz regarding written communication from Habitat for Humanity, and from Zoning Administrator Bert Gale regarding 203 Pine St. was discussed.

Motion by Rochholz, seconded by Gunnett to adhere to the timeline of enforcement set forth by the Dangerous Building Hearing Officer in June 2023. The owner of the property has 60 days to have the property demolished. By Roll Call, all aye.

**NEW BUSINESS:**

- a) Mr. Bert Gale from Associated Government Services lead a discussion regarding the Agreement to Amend Terms of Contract and increase fee schedule.

Motion by Gunnett, seconded by Barnes to approve the amended terms of contract and fee schedule for Associated Government Services effective November 1, 2023. By Roll Call, all aye.

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The Council and Village Manager Lutz thanked Mr. Bert Gale for his assistance on the Planning Commission, Zoning Board and Council; stating his presence and assistance is invaluable.

- b) Trustee Kathy Mastenbrook lead the conversation regarding the letter to South Kalamazoo County Fire Authority stating most verbiage was taken directly from the letter sent to SKCFA from Sigfried Crandall.

Trustee Mastenbrook stated it would be beneficial to schedule a membership management meeting with the SKCFA Board and include all municipalities. This meeting will be held in January 2024.

The Council agreed that the letter be sent to SKCFA.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS**

President Keith Gunnett made the following statement:

- He stated that when a residence has visible deterioration, action should be taken immediately instead of waiting until it is in a state of disrepair.

Village Manager Cheri Lutz made the following statement:

- She stated work has begun on the property located at 201 N. Grand Street (Formerly known as Schnauzers).

Trustee Todd Carlin made the following statement:

He stated the South Kalamazoo County Fire Authority meeting will be Wednesday, October 18, 2023 at 6:00 p.m.

Mr. Brian Julian made the following statement:

- He expressed his appreciation for all the work the Council has done regarding 203 Pine Street.

Ms. Jennifer Sportel made the following statements:

- She asked questions regarding the US 131 project and sanitary sewer.
- She expressed her disappointment about not having sanitary sewer in the Village.

Mr. Steve Waldron made the following statement:

- He asked if there is an ordinance regarding outside investment companies purchasing property in the Village.

Village Manager Cheri Lutz stated there is not an ordinance addressing this.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:19 p.m.

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Keith F. Gunnett, Village President

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Theresa O'Leary, Village Clerk