

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
October 2, 2023**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Keith Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Mastenbrook, Bergland, Barnes, Carlin and Beck.
Absent: Trustee Rochholz.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Chief Scott Smith, Linda Barnes, Rodney Borger, Sabrina Stamper, David Stamper, Steve Waldron, Brian Julian, Dave Melvin, Matt Conlee, Nancy Rafferty and Jennifer Sportel.

APPROVAL OF AGENDA:

Motion by Beck, seconded by Barnes, to approve the agenda as presented.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Bergland, to approve the Consent Agenda with the following changes to the September 18, 2023 Special Meeting minutes:

Under Trustee Becks comments:
Change Administrator to Administrative Chief.
Add Accounting personnel.

All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

- Ms. Nancy Rafferty appeared before the Council, on behalf of the Schoolcraft Historical Society, to thank the Council for their contribution toward renovating the Underground Railroad.
- Mr. Dave Melvin expressed his opinion about right of way issues at his residence, and that he felt targeted.
 - Chief Scott Smith explained that over 70 addresses in the Village have been contacted about right of way issues.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) Discussion regarding 203 Pine Street took place.
President Keith Gunnett made the following statements:
 - He stated a representative from Habitat for Humanity, President Keith Gunnett, Trustee Mike Rochholz, Chief Scott Smith, Mr. Bert Gale from Associated Government Services will go through 203 Pine St. October 3, 2023 at 9:30 a.m. to determine if the home can be made livable.
 - He asked the Council to approve another two-week extension to hold the hearing regarding 203 Pine St.

Motion by Carlin, seconded by Barnes to extend the hearing date, regarding 203 Pine Street to the October 16, 2023 Council Meeting. All aye.

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- b) The memorandum from Village Clerk Theresa O'Leary regarding 2024 Spring Clean Up – Drop Off was discussed.

Village Clerk O'Leary made the following statement:

- She stated one bid was received from Best Way Disposal.

Motion by Mastenbrook, seconded by Barnes to award the bid to Best Way Disposal, for an estimated cost of \$2,785 for 2024 Spring Clean Up – Drop Off. All aye.

- c) Trustee Mastenbrook requested to postpone discussion regarding the draft letter to South Kalamazoo County Fire Authority October 16, 2023 Council Meeting so that all Council members will be present.

Motion by Mastenbrook, seconded by Beck to postpone discussion regarding the draft letter to South Kalamazoo Fire Authority to the October 16, 2023 Council Meeting. All aye.

- d) Discussion took place regarding Resolution 2023-12. A Resolution Setting Public Hearing Re: Clark Logic, LLC's Application for Industrial Facilities Exemption Certificate in Schoolcraft Village Industrial Development District No. 11 (Clark Logic).

Mr. Matt Conlee from Clark Logic made the following statements:

- He stated Clark Logic has a signed letter of intent from a prospective tenant for the Lee Street building.
- He stated the deadline to submit this IFT is October 31, 2023. The State will accept a speculative offer.

Motion by Gunnett, seconded by Barnes to adopt Resolution 2023-12 as presented. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

Village Manager Cheri Lutz made the following statements:

- She stated the Planning Commission meets October 9, 2023 to discuss the site plan submitted by the Beauty Bar currently located at 222 N. Grand Street. They want to move to 249 N. Grand Street.
- She stated a budget meeting with the Finance Committee needs to be scheduled.
 - President Gunnett appointed Trustees Mastenbrook, Rochholz and Beck to the Finance Committee.

A Finance Committee meeting will be held October 16, 2023 at 6:00 p.m.

- She stated a Village Manager's Evaluation Committee needs to be appointed.
 - President Gunnett appointed Trustees Beck, Carlin and Gunnett to the Village Manager's Evaluation Committee. They will determine the meeting date and time.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

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Keith F. Gunnett, Village President

Theresa O'Leary, Village Clerk