

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
December 18, 2023**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Keith Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Beck, Bergland, Barnes, and Carlin.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Chief Scott Smith, DPW Superintendent Rob Coffman, Linda Barnes, Steve Waldron, Brian Julian, Rodney Borger, Vaughn Reed, and Jennifer Sportel.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Bergland, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

The memorandum from Village Manager Cheri Lutz regarding the property located at 203 Pine Street was discussed.

Mr. Bert Gale, Associated Government Services, made the following statements:

- He stated a demolition order is in place.
- He stated a contractor that works on a building in Michigan must have a license from Michigan.

Trustee Mike Rochholz made the following statement:

- He stated a lot of time and dollars have already been spent on the outcome of this property.

Motion by Gunnett, seconded by Rochholz to proceed with the demolition of 203 Pine Street. By Roll Call, all aye.

Motion by Gunnett, seconded by Rochholz to assign Village Manager Lutz to acquire at least three bids for the demolition of 203 Pine Street. All Aye.

Bids will presented to the Council at a future meeting.

NEW BUSINESS:

The memorandum from Village Manager Cheri Lutz regarding the 2024 Council Meeting Schedule was presented.

Motion by Mastenbrook, seconded by Barnes to approve the 2024 Council Meeting Schedule as presented. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

President Keith Gunnett made the following statement:

- He stated January 10, 2024 will be his last day as President of the Village Council.

Village Manager Cheri Lutz made the following statements:

- She stated she and Rob Coffman met with MDOT, using Microsoft TEAMS, and discussed the 2024 construction on US 131. MDOT will have logistical information by the end of February. As soon as Manager Lutz gets that information, a letter will be sent to all home and business owners informing them of MDOT's plan.
- She stated that because of the construction next year on US 131, DPW will not plant flowers in the DDA.
- She stated a budget committee meeting needs to be scheduled. Members of the Budget Committee are Trustees Beck, Rochholz and Mastenbrook.

Chief Scott Smith made the following statements:

- He stated a lot of time has been spent on a few cases this past month.
- He stated SPD is short staffed.

DPW Superintendent Rob Coffman made the following statements:

- He stated leaf pick up is complete.
- He stated he is training Dan and Emily to snow plow.
- He stated he is working on the budget.
- He stated he and Village Manager Lutz have been working with the State regarding utility issues on US 131.
- He stated curb box (shut off valves) locations will be put into a GIS system.

Trustee Todd Carlin made the following statement:

- He stated the South Kalamazoo County Fire Authority will meet December 20, 2023 at 6:00 p.m.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

Keith F. Gunnett, Village President

Theresa O'Leary, Village Clerk