

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
November 20, 2023**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Keith Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Bergland, Barnes, and Carlin.
Absent: Trustees Mastenbrook and Beck.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Chief Scott Smith, Linda Barnes, Steve Waldron, and Jennifer Sportel.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda with the following amendment:
Reverse item numbers 11 and 12.

All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Carlin, seconded by Barnes, to approve the Consent Agenda with the following changes:

Add: SPD Activity report for October 2023

Change: November 6, 2023 minutes, Consent Agenda to read:

Motion by Rochholz, seconded by Mastenbrook to approve the consent agenda as presented.

All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

The memorandum from Village Clerk Theresa O'Leary regarding the appointment of President Pro Tempore was discussed.

Motion by Gunnett, seconded by Carlin to appoint Trustee Mike Rochholz President Tempore. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

President Keith Gunnett made the following statement:

- He stated each member of the Council that is involved in other committees should speak about the latest activities of that/those committee(s).

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Village Clerk Theresa O'Leary made the following statement:

- She stated local businesses have been contacted about the Matching Gift Card Program. Gift Cards will be on sale December 1, 2023 – December 28, 2023.

Village Manager Cheri Lutz made the following statements:

- She stated the Christmas Walk is December 2, 2023, 10:00 a.m. – 7:00 p.m.
- She asked Trustees Bergland and Carlin for the number of meetings they attended.
- She stated many people have called inquiring about 425 Hayward Street and 203 Pine Street.
- She stated an investment company has purchased the property at 203 Pine Street, and demolition should take place within 30 days.
- She stated she will write an article for the January 1, 2024 Village newsletter addressing the US 131 construction project taking place beginning in the Spring of 2024.
- She stated letters will go out in February to all home and business owners regarding the construction project on US 131 in 2024. The letters and Newsletter article will include contact information of a representative from MDOT.

Trustee Todd Carlin made the following statement:

- He stated the proposed budget for the South Kalamazoo County Fire Authority will be on the agenda in the near future.

OTHER BUSINESS:

None.

MANAGERS REVIEW:

Motion by Barnes seconded by Carlin to convene into Closed Session for the Manager's annual review at 7:21 p.m. By Roll Call, All aye.

Motion by Barnes, seconded by Carlin to reconvene into Regular Session at 7:47 p.m. All aye.

Motion by Gunnett, seconded by Barnes to approve the minutes of the Closed Session. By Roll Call, All aye.

Motion by Rochholz, seconded by Barnes to accept the recommendation of the Manager's Review Committee to award Village Manager Lutz the Performance Stipend. All aye.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Keith F. Gunnett, Village President

Theresa O'Leary, Village Clerk