

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
July 1, 2024**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz at 7:00 p.m.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

ROLL CALL:

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland, Barnes and Carlin.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O’Leary, Chief Scott Smith, Linda Barnes, Steve Waldron, Gail Morton, Ben Burmeister, Wendy Mazer, and Brianna Wurtsmith.

APPROVAL OF AGENDA:

Motion by Mastenbrook, seconded by Barnes, to approve the agenda as presented. All Aye.

APPROVAL OF CONSENT AGENDA:

Motion by Beck, seconded by Bergland, to approve the Consent Agenda as presented. All aye.

CITIZEN’S ON NON-AGENDA ITEMS:

Kalamazoo County Commissioner Wendy Mazer provided an update on Kalamazoo County activities.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

The memorandum from Village Manager Cheri Lutz, regarding Resolution 2024-06. A Resolution Electing to Comply with PA 152 of 2011 by Exercising the Village’s Right to Exempt Itself from the Requirements of the Act for the Next Year was discussed.

Motion by Carlin, seconded by Barnes to adopt Resolution 2024-06 as presented. By Roll Call, All Aye.

TABULTION OF BIDS:

None.

COMMUNICATIONS:

President Rochholz read aloud a letter from the Vicksburg Foundation announcing the Foundation has awarded the Village of Schoolcraft \$46,000 for the Paving the Way to Sustainability project.

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STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

Village President Mike Rochholz made the following statements:

- He stated he met with Wendy Mazur and Jonathon Taylor from the Kalamazoo County Commission. They discussed topics to help benefit the community.
- He stated he was forwarded an email from Trustee Mastenbrook sent to her by Lucas Pol from the Environment Health Advisory Committee asking for participation from the Village of Schoolcraft. President Rochholz appointed Trustee Joe Beck to that committee for a three-year term.
- He appointed himself, Trustees Mastenbrook and Bergland to the Paving the Way to Sustainability Committee. They will develop a plan to determine where and how to allocate the grant money from the Vicksburg Foundation. A meeting will be scheduled the first of August.

Village Manager Cheri Lutz asked the Committee to write down their thoughts and think about what criteria they might want to use.

Village Manager Cheri Lutz made the following statements:

- She stated 203 Pine Street is leveled. The RV remaining on the property will be removed this week.
- She stated Village of Schoolcraft Auditor Doug Wohlberg visited last week. He is going to guide us on changing accounting practices.

Chief Scott Smith made the following statements:

- He stated there was an inordinate amount of accidents on the corner of W. Eliza St. and 14th Street. He believes it has to do with the detour route during the construction on US 131.
- He stated the Officers have been patrolling in that area watching for speeders.
- He stated he has redone the entire SPD Policies and Procedures.
- He stated he is going to purchase a software package to assist in online state mandated training.
- He stated it is illegal to operate a golf cart in the Village.
(This subject will be addressed at a later Council meeting)
- He stated he has been in contact with Schoolcraft Schools regarding the placement of a crossing guard near the schools. Once the new Superintendent gets seated, he will contact him to discuss this issue.

Trustee Kathy Mastenbrook made the following statements regarding the South Kalamazoo County Fire Authority meeting she attended on June 19, 2024:

- She stated SKCFA received a letter from the City of Portage thanking them for their assistance with response to the May 7, 2024 tornado.
- She stated the SKCFA received a letter from Gilbert & Ivey bookstore saying they will host a "Find Waldo Local". This is month-long scavenger hunt to find Waldo in twenty-five local businesses. SKCFA will hand out hard hats to children.
- She stated the administrator will be obtaining a credit card for business purchases.
- She stated a meeting will be scheduled to discuss vehicle replacement plan and a new vehicle for Chief McMillan.
- She stated board member Carl Keller shared information on Michigan Cooperative Liquid Asset Security System. He thought maybe other municipalities and SKCFA may want to consider. This is a liquid investment with no deposit minimums and no required length minimums.
- She stated the cost to replace the steps at the Schoolcraft Fire station was approved.
- She stated Chief McMillan mentioned the need to schedule a meeting to discuss the Vicksburg station lease agreement and roof.

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- She stated she asked the Board to 1) Reconsider scheduling a Strategic Planning work session, 2) Evaluate/compare wages with other fire departments, and 3) Reminder: The purchase policy states three bids are required for expenses over \$5,000.

CLOSED SESSION

Motion by Mastenbrook seconded by Barnes to convene into Closed Session at the Request of Manager Lutz for the Purpose of Discussing Personnel Issues, at 7:42 p.m. By Roll Call, All aye.

Motion by Mastenbrook, seconded by Barnes to reconvene into Regular Session at 8:13 p.m. All aye.

Motion by Mastenbrook, seconded by Beck to approve the minutes of the Closed Session. By Roll Call, All aye.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Michael J. Rochholz, Village President

Theresa O'Leary, Village Clerk