

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
September 2, 2025**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

**ROLL CALL:**

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland, Doorn and Rance.  
Absent: Trustee Carlin.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Chief Scott Smith, Brian Julian, Phyllis Rose, Pat Lupina, Brianna and Dave Wurtsmith, Mollie Hartlieb, Ron Gammill, Marsha Gammill, and Kim Parker.

**APPROVAL OF AGENDA:**

Motion by Doorn, seconded by Beck to approve the agenda as presented. All Aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook seconded by Rance, to approve the Consent Agenda as presented.  
By Roll Call, all aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

Ms. Pat Lupina stated she is in favor of allowing chickens in the Village.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**TABULATION OF BIDS:**

The memorandum from Village Clerk Theresa O'Leary regarding bids for Village Spring Clean Up for 2026 was discussed.

Motion by Doorn, seconded by Mastenbrook to accept the bid from Best Way Disposal with an estimated cost of \$3,030. By Roll Call, all aye.

It was the consensus of the Council to explore the option of using curb side clean up, instead of central drop off, for the 2027 Spring Clean Up.

**NEW BUSINESS:**

- a) Mr. Doug Wohlberg presented the Audit Report for Fiscal Year Ending February 28, 2025.

Motion by Mastenbrook, seconded by Rance to accept the Audit Report for Fiscal Year Ending February 28, 2025 as presented. By Roll Call, all aye.

- b) The memorandum from Village Manager Cheri Lutz regarding the West Street Block Party was discussed.

Motion by Rance, seconded by Beck to approve the West Street Block Party on September 7, 2025.  
All aye.

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- c) The memorandum from Village Clerk Theresa O'Leary regarding Resolution 2025-10. A Resolution to Amend the Fiscal Year 2025-26 Budget to allow Transfer of Funds to Create a Balanced Budget was discussed.

Motion by Beck, seconded by Doorn to table discussion until more information can be obtained. By Roll Call, all aye.

Discussion will continue at the September 16, 2025 Council meeting.

**COMMUNICATIONS:**

A thank you note from the Eagles Nest Food Pantry was acknowledged for file.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS**

President Mike Rochholz made the following statement:

- He stated he attended a Supervisor's Meeting in Kalamazoo where the topic of homelessness was discussed.

Village Manager Cheri Lutz made the following statements:

- She stated the agenda is on the website. It will be put on website on Friday's prior to a Monday meeting.
- She stated Rob Coffman, Department of Public Works, submitted his resignation letter.
- She stated the Village received a \$2,000 donation from Suprema to go toward playground equipment.
- She stated the Wellhead Protection Program is not being funded this year. Village Manager Lutz stated the Village can still look for a wellsite on their own.

Chief Scott Smith made the following statement:

- He stated a part-time officer has been hired.
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Trustee Kathy Mastenbrook made the following statements:

- She provided an update on South Kalamazoo County Fire Authority (SKCFA) activities.
- She stated that allowing chickens in the Village may be cause for concern for local businesses, as some parking lots border residential yards.
- She stated a Public Hearing should be held regarding having chickens in the Village. Invite representatives from local businesses to attend.

Trustee Shawn Rance made the following statement:

- He stated chickens should be allowed in the Village.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:00 p.m.

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Michael J. Rochholz, President

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Theresa O'Leary, Village Clerk