

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
November 3, 2025**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

ROLL CALL:

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland (left at 7:40 p.m.), Doorn, Carlin and Rance.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Chief Scott Smith, Brian Julian, Wendy Mazer, and Phyllis Rose.

APPROVAL OF AGENDA:

Motion by Doorn, seconded by Rance to approve the agenda as presented. All Aye.

APPROVAL OF CONSENT AGENDA:

Motion by Beck seconded by Mastenbrook, to approve the Consent Agenda as presented.
By Roll Call, all aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

TABULATION OF BIDS:

None.

NEW BUSINESS:

a) The memorandum from Trustee Shawn Rance regarding Jake Brake Signage was discussed.

Trustee Rance made the following statements:

- He stated that MDOT will not allow signs in the Village's right of way on US 131 (Grand Street).
- He stated the use of jake brakes is not illegal.

Chief Smith made the following statements:

- He stated jake brakes are standard equipment on semi-tractor trailers.
- He stated jake brakes are used to help the semi-tractor trailer come to a stop.
- He stated it would be difficult to determine if a jake brake is being used properly or improperly.

Motion by Rance, seconded by Bergland to dismiss the development of an ordinance for signage prohibiting jake brakes. All aye.

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- b) The memorandum from Village Manager Cheri Lutz regarding Resolution 2025-14. A Resolution Electing to Comply with the Provision of PA 152 was discussed.
Motion by Doorn, seconded by Carlin to adopt Resolution 2025-14 as presented. By Roll Call, all aye.
- c) The memorandum from Village Manager Cheri Lutz regarding Comparison of Communication tools for the Village of Schoolcraft was discussed.

Village Manager Lutz made the following statements:

- She stated the Facebook page is still active but not being used. In the past comments made on Facebook have been abusive and negative. Currently comments are blocked.
- She stated she would like to use Facebook for Village information and continue blocking comments.
- She stated the staff is working on putting more information on the website.
- She stated the cost of website edits and updates is approximately \$1,000 a year.
- She stated she, Theresa O'Leary and Kathy Mastenbrook attended a Zoom meeting with Textmygov to discuss the possibility of utilizing their service.
- She stated the cost to start would be \$3,750.

It was the Council's opinion that the concept of Textmygov is good. They, however; decided not to pursue at this time with the option to revisit it in the future.

Motion by Mastenbrook, seconded by Doorn to keep using Facebook, without utilizing the comment option. By Roll, all aye.

The Council requested a sign be installed in the lobby of the Municipal Complex, requesting courtesy and respect by all who enter the building.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

President Mike Rochholz made the following statements:

- He asked the Council to complete the Manager review and turn in to him at the next meeting.
- He stated at the last Planning Commission meeting a special use permit was approved contingent upon the zoning of a parcel within 100 feet of the spa. It was determined that that parcel is zoned residential which would not allow a spa to be in that space. The spa has since moved out.

Village Manager Cheri Lutz made the following statements:

- She stated a company called Acuran is leasing the building at 505 South Street. (Schoolcraft Autobody). Acuran inspects and welds medical equipment.
- She stated that meeting attendance sheets must be turned in by the next meeting.
- She stated she would like to discuss a property on West Eliza in closed session.

OTHER BUSINESS:

None.

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CLOSED SESSION:

Motion by Mastenbrook, seconded by Beck to convene into Closed Session to discuss a property on West Eliza at 7:43 p.m. By Roll Call, All aye.

Reconvene into Open Session 8:00 p.m.

Motion by Mastenbrook, seconded by Rance to approve the minutes of the Closed Session. All Aye.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Michael J. Rochholz, President

Theresa O'Leary, Village Clerk