

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
December 1, 2025**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

ROLL CALL:

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland, Doorn, Carlin and Rance.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Brian Julian, and Jennifer Sportel.

APPROVAL OF AGENDA:

Motion by Beck, seconded by Rance to approve the agenda as presented. All Aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook seconded by Rance, to approve the Consent Agenda as presented.
By Roll Call, all aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

TABULATION OF BIDS:

None.

NEW BUSINESS:

- The memorandum from Village Manager Cheri Lutz regarding the Letter of Engagement from Bendzinski & Co., Municipal Finance Advisors was discussed. They will assist the Village with funding of the water project.
Motion by Doorn, seconded by Rance to approve the letter of engagement as presented. By Roll Call, all aye.
- The memorandum from Village Manager Cheri Lutz regarding 2025 Compensation for Village Council was discussed.
Motion by Mastenbrook, seconded by Rance to approve Council Compensation with one adjustment.
By Roll Call, all aye.
- The memorandum from President Mike Rochholz regarding Employee December Stipends was discussed.
Motion by Beck, seconded by Doorn to approve the Employee December Stipends. By Roll Call, all aye.

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COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

Village Manager Cheri Lutz made the following statements:

- She stated the Township has made some assessment omissions amounting to over thousands of dollars. She will keep the Council apprised.
- She stated The Village received the \$100,000 grant money from Kalamazoo County to go toward lead line replacement.
- She stated we will receive an \$18,000 grant from Kalamazoo County for playground equipment for Burch Park.
- She stated she submitted a grant application for up to \$50,000 to go toward the water project.
- She stated the issue with the house on W. Eliza Street has been resolved in court. The court ruled the porch has to be torn down by March and a door needs to be put on by April.

Trustee Kathy Mastenbrook made the following statement:

- She provided an update on South Kalamazoo County Fire Authority activities.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 7:18 p.m.

Michael J. Rochholz, President

Theresa O'Leary, Village Clerk