

# **VILLAGE OF SCHOOLCRAFT COUNCIL PROCEEDINGS December 15, 2025**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Pro Tem Mastenbrook.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Pro Tem Mastenbrook.

## **ROLL CALL:**

Present: President Pro Tem Mastenbrook, Beck, Bergland, Doorn, Carlin and Rance.

Absent: President Rochholz.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Brian Julian, Jennifer Sportel, Kim Parker, Jacob Keiser, Dayne Webb and Brianna Wurtsmith.

## **APPROVAL OF AGENDA:**

Motion by Doorn, seconded by Rance to approve the agenda as presented. All Aye.

## **APPROVAL OF CONSENT AGENDA:**

Motion by Beck seconded by Rance, to approve the Consent Agenda as presented.

By Roll Call, all aye.

## **CITIZEN'S ON NON-AGENDA ITEMS:**

- 1) Mr. Jacob Keiser, from Representative Matt Hall's office, thanked the Village of Schoolcraft for all they do.
- 2) Mr. Dayne Webb informed the Council about an event where businesses and residents can adopt a lit Christmas tree to display at Burch Park. He suggested implementing this at the Christmas Walk next year. He used Comstock as an example saying there are 100 trees that are adopted for their event.

## **PUBLIC HEARINGS:**

None.

## **UNFINISHED BUSINESS:**

None.

## **TABULATION OF BIDS:**

None.

## **NEW BUSINESS:**

The memorandum from Village Clerk Theresa O'Leary regarding 2025-15. A Resolution to amend the fiscal year 2025-26 Budget was discussed.

Motion by Beck, seconded by Carlin to approve Resolution 2025-15 with the following change:

Delete the sentence indicating there is a \$5,000 limit for an amendment.

To clarify, the number of the resolution is 2025-15.

By Roll Call, all aye.

## **COMMUNICATIONS:**

None.

VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
December 15, 2025  
PAGE 2

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS**

Village Manager Cheri Lutz made the following statements:

- She wanted to acknowledge the Department of Public Works for their hard work removing snow after the last storm, stating it was a job well done.
- She thanked Trustee Rance for his time and effort for the Christmas Tree Lighting at Burch Park during the Christmas Walk.

President Pro Tem Kathy Mastenbrook made the following statement:

- She stated the 4<sup>th</sup> of July Ad Hoc Committee will meet tonight after this meeting.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:20 p.m.

---

Kathy Mastenbrook, President Pro Tem

---

Theresa O'Leary, Village Clerk