

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
January 5, 2026**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

**ROLL CALL:**

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland, Doorn, Carlin and Rance.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Brian Julian, Phyllis Rose, Brianna Wurtsmith, Lori King and Jennifer Sportel.

**APPROVAL OF AGENDA:**

Motion by Beck, seconded by Doorn, to approve the agenda as presented. All Aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook seconded by Bergland, to approve the Consent Agenda as presented.  
By Roll Call, all aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**TABULATION OF BIDS:**

None.

**NEW BUSINESS:**

- The memorandum from President Mike Rochholz regarding Committee Assignments was discussed. Committee assignments remain the same as last year.
- The memorandum from President Mike Rochholz regarding Fourth of July Ad Hoc Committee was discussed.  
One addition was made to the charges of the committee. Establish a security plan with the assistance of Chief Smith.  
Motion to accept the change to the charges of the 4<sup>th</sup> of July Ad Hoc Committee made by Mastenbrook, seconded by Rance. All aye.
- The memorandum from President Mike Rochholz regarding Governing Body Roles was discussed. No adjustments were made. Document was acknowledged for file.
- The memorandum from President Mike Rochholz regarding Council Opportunities was discussed. Motion by Doorn, seconded by Carlin, to approve the Council Opportunities as presented. All aye.

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- Trustee Kathy Mastenbrook presented and discussed the South County Fire Authority 2026-27 Draft Budget.  
Motion by Mastenbrook, seconded by Beck to approve the draft budget as presented.  
By Roll Call, all aye.
- The memorandum from Village Manager Cheri Lutz regarding the 2026 Household Hazardous Waste Contract was discussed.  
Motion by Carlin, seconded by Rance, to approve the HHW contract. By Roll Call, all aye.

**COMMUNICATIONS:**

The letter from Schoolcraft Township regarding the discovery of omitted properties from tax rolls was acknowledged for file.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS**

President Mike Rochholz made the following statements:

- He stated he would like the Council to establish goals for the Village Manager for 2026.
- He commended the Department of Public Works on the snow removal on sidewalks.

Village Manager Cheri Lutz made the following statements:

- She stated Draft Chicken Ordinance will be on the website. The Planning Commission will discuss the Draft Chicken Ordinance at their meeting on January 12, 2026.
- She stated municipalities that were affected by the Township's assessing errors, are going to report to the Department of Treasury.
- She stated she will include a discussion on Village Manager goals and Council goals on next meeting's agenda.

Trustee Kathy Mastenbrook made the following statement:

- She provided an update on South Kalamazoo County Fire Authority activities.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:33 p.m.

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Michael J. Rochholz, President

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Theresa O'Leary, Village Clerk