

**VILLAGE OF SCHOOLCRAFT**  
**Regular Meeting**  
**Planning Commission**  
**November 10, 2025**

The Regular Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan was called to order by Planning Commission Chairperson Josh Rozeboom at 7:00 p.m.

Present: Chairperson Rozeboom, Commissioners Rochholz and Rafferty.

Absent: Commissioners Gunnett and Smith.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Kathy Mastenbrook, Shawn Rance, Joe Beck, Errol Matthews, Brianna Wurtsmith, and Brandon Bordner.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Rafferty, to approve the agenda as presented. All aye.

**APPROVAL OF MINUTES:**

October 13, 2025 Planning Commission Meeting Minutes – Motion by Rafferty, seconded by Rochholz to approve the minutes with one change. All aye.

September 15, 2025 – October 15, 2025 Council Meeting minutes were acknowledged for file.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

- a) Approval of the 2026 Schedule of Planning Commission Meetings.  
Motion by Rochholz, seconded by Rafferty to approve the 2026 Planning Commission Calendar as presented. All aye.
- b) Discussion regarding creation of an ordinance to allow chickens in the Village took place.  
The following is the agreed verbiage to be included in the ordinance :
  - Maximum 8 hens allowed.
  - No roosters allowed.
  - Coops/Pens must be at least 10 feet from property line.
  - Coops/Pens must be at least 30 feet for nearest dwelling. Detached garage does not constitute a dwelling.
  - Coop must not exceed 80 square feet.
  - Coops/pens not allowed in front yard.
  - Can use shed as a coop.
  - Coop must have a top and sides.
  - When moving coop/pen, must be within the setback requirements.
  - The accessory building shall comply with all provisions of the Village of Schoolcraft Code of Ordinances pertaining to noise, odors, dust, fumes, sanitation and health or other comparable nuisances to ensure public health, safety and welfare.
  - No person shall keep chickens without first securing a permit from the Village of Schoolcraft.
  - Permits are not transferable.

VILLAGE OF SCHOOLCRAFT

Planning Commission

November 10, 2025

PAGE 2

- Tenants of rental properties who desire to have chickens, must obtain authorization from the owner of the property. Owners must sign permit.
- Chickens are allowed to roam with supervision during daylight hours. Must stay on property.
- Feed for the chickens must be kept in a sealed container, to avoid attracting rodents.
- Outdoor slaughter of chickens is prohibited.
- Coop/pen cannot be made from corrugated metal/fiberglass, sheet metal, plastic tarps, scrap lumber or similar materials.

Village Manager Lutz will submit the above verbiage to the Village Attorney and request a draft ordinance. The draft ordinance will be discussed at the December 8, 2025 Planning Commission meeting.

**ADJOURNMENT**

The meeting was adjourned at 8:27 p.m.

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Josh Rozeboom, Chairperson  
Planning Commission

Theresa O'Leary, Village Clerk