

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
March 2, 2026**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

ROLL CALL:

Present: President Rochholz, Trustees Mastenbrook, Beck, Bergland, Doorn, Carlin and Rance.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O'Leary, Officer Eric Ray, DPW Superintendent Rob Coffman, Grounds Maintenance Emily Munson and Andrew Westfall, Mollie Hartlieb and Phyllis Rose.

APPROVAL OF AGENDA:

Motion by Beck, seconded by Rance, to approve the agenda with an addition under New Business.

- (c) Letter from President Rochholz allowing Village Manager Lutz to act on behalf of the Village Council when working on the loan from USDA.

All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook seconded by Rance, to approve the Consent Agenda with correction in the February 16, 2026 regular meeting minutes,

Under Tabulation of Bids: Change \$164,099 to \$160,499.

By Roll Call, all aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

TABULATION OF BIDS:

None.

NEW BUSINESS:

- a) Mr. Rob Coffman, Superintendent of Department of Public Works, introduced new DPW employee, Mr. Andy Westfall.

- b) Discussion took place regarding setting goals for the Council.
President Rochholz reiterated these goals are to be managed by the Council.

It was the consensus of the Council to set the following goals:

- o Schedule a work session with South Kalamazoo County Fire Authority to discuss revenue sharing.
- o Locate a new well site. Explore the possibility of acquiring state land for a well site.
- o Create a committee to discuss how to increase community activity and involvement.

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- c) Letter from President Rochholz allowing Village Manager Lutz to act on behalf of the Village as a designated signatory for all documents related to the execution of the United States Department of Agriculture Rural Development and Loans for the Village of Schoolcraft's Water Improvement projects.

Motion by Doorn, seconded by Rance to approve the letter written by President Rochholz to allow Village Manager Lutz to be designated signatory on behalf of the Village.
By Roll Call, all aye.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS

President Mike Rochholz made the following statement:

- He stated there is a book launch by author Mr. Bill Truesdell, a past, long-time resident of Village of Schoolcraft, on March 18, 2026 at 5:00 p.m. at Schoolcraft Community Library.

Village Manager Cheri Lutz made the following statements:

- She stated she is working on the USDA loan application.
- She stated she is applying for congressionally directed funding (Federal Funding).
- She asked the Council if any help is needed by anyone to set up emails. Emails will be posted on website under each individual's photos.
- She asked for feedback on the quarterly Village newsletter.
 - It was the consensus to send out the newsletter on a postcard beginning with the July 1, 2026. The April Newsletter will not be on a postcard as it contains the Consumer Confidentiality Report.
- She stated at the upcoming March 9, 2026 Planning Commission meeting the Chicken Ordinance will be reviewed and discussed.
- She stated both the ROW and Water Ordinances will be brought before the Council at a meeting in the near future.

Trustee Kathy Mastenbrook made the following statement:

- She stated the next South Kalamazoo County Fire Authority meeting is March 3, 2026.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 7:30 p.m.

Michael J. Rochholz, President

Theresa O'Leary, Village Clerk