

Job Opportunity: School Crossing Guard

Department: Village of Schoolcraft Police Department

Location: Schoolcraft, MI (Serving Schoolcraft Public Schools)

Position Type: Seasonal, Part-Time (August – June)

Compensation: \$17.00 per hour

Job Summary

The Village of Schoolcraft Police Department is seeking dedicated and community-minded individuals to join our team as a **School Crossing Guard** for the upcoming school year. This vital role ensures the safety of our community's children by assisting them across busy intersections on their way to and from school. If you are looking for a rewarding, part-time opportunity to make a direct impact on child safety, we want to hear from you!

Schedule & Compensation

- **Pay Rate:** \$17.00 per hour
- **Hours:** 2 hours daily, Monday through Friday (split shift covering mornings and afternoons).
- **Calendar:** Schedule aligns directly with the Schoolcraft Public Schools calendar (August through June).
- *Note: This is a seasonal position and is not eligible for benefits or paid time off.*

Essential Duties & Job Functions

- **Traffic & Pedestrian Control:** Direct the actions of children and traffic at street intersections to ensure safe crossing; signal and gesture to traffic in a distinct, decisive, and understandable manner.
- **Safety & Guidance:** Escort children safely across the street and train them to cross intersections in an orderly, efficient manner.
- **Crowd Control:** Maintain the flow of children at intersections to prevent loitering.
- **Reporting & Vigilance:** Identify and report vehicles disregarding traffic signals to the police; report any suspicious vehicles or individuals to the Police Department.
- **Equipment Setup:** Place caution signs at designated points before going on duty and remove them at the end of each shift.

- **Other Duties:** Perform related tasks as required to maintain a safe environment.

Required Minimum Qualifications

- **Age/Education:** Must be at least 18 years of age with a High School diploma or equivalent.
- **Transportation:** Reliable transportation to your assigned post.
- **Screening:** Ability to successfully pass a criminal background check, drug screen, and an annual physical examination.
- **Communication & Service:** Excellent customer service skills, including the ability to respond diplomatically to questions or complaints. Strong oral communication skills.
- **Problem-Solving:** Ability to problem-solve and work effectively under stress when faced with changing priorities.
- **Sensory Capacities:** Ability to distinguish sounds at various frequencies/volumes and distinguish people or objects at varying distances under various light conditions.
- **Physical Demands:** Physically capable of walking and standing for extended periods of time.

Environmental Conditions

- **Weather:** Exposure to outdoor weather conditions with no adequate protection from the elements.
- **Equipment Provided:** Use of position-specific tools including a crossing guard safety vest, handheld stop sign, and an emergency contact card for the local Police Department and Traffic Bureau.

There are three ways to apply for this position:

- Visit the Village of Schoolcraft office to pick up an application in person
- Visit the Village of Schoolcraft at villageofschoolcraft.com and email to ssmith@villageofschoolcraft.com
- Apply online via Schoolcraft Community Schools at <https://jobs.redroverk12.com/org/Schoolcraft>

The Village of Schoolcraft is an Equal Opportunity Employer