

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
October 5, 2026**

The Regular Meeting of the Village Council held at 442 N. Grand Street, was called to order at 7:00 p.m. by President Rochholz.

The Prayer and Pledge of Allegiance to the Flag of the United States of America were led by President Rochholz.

ROLL CALL:

Present: President Rochholz, Trustees Mastenbrook, Beck, Rance, Carlin and Doorn (7:03 p.m.)

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Theresa O’Leary, Chief Scott Smith, Phyllis Rose, Pam Ballett, Cyndie chapin, Brianna Wurtsmith, James Burson, Kim Parker, Lon deMink, and Errol Mathews.

APPROVAL OF AGENDA:

President Rochholz amended the agenda as follows:

Change number 9. New Business. Audit presentation to number 6.

Motion by Mastenbrook, seconded by Carlin to approve the agenda as amended. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Beck, seconded by Mastenbrook, to approve the Consent Agenda as presented. By Roll Call, all aye.

CITIZEN’S ON NON-AGENDA ITEMS:

None.

NEW BUSINESS:

Mr. Doug Wohlberg presented the Audit Report for Fiscal Year Ending February 28, 2026.

Motion by Doorn, seconded by Rance to accept the Audit Report for Fiscal Year Ending February 28, 2026 as presented. By Roll Call, all aye.

PUBLIC HEARINGS:

Ordinance 251. An Ordinance to Amend Chapter 62 to Permit and Provide Standards and Requirements for Keeping chickens in the Village Limits.

Motion by Mastenbrook, seconded by Doorn, to open the Public Hearing at 7:21 p.m. All aye.

Comments were heard from two residents.

Motion by Mastenbrook seconded by Rance, to close the Public Hearing at 7:27 p.m. All aye.

Discussion took place regarding Ordinance 251.

Trustee Mastenbrook made the following statements:

- She expressed her concern about being able to enforce all existing ordinances. Adding new ordinances will exacerbate that concern.
- She read aloud her concerns regarding new and existing Village ordinances and asked that the document be filed with the meeting minutes.

VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
October 5, 2026
PAGE 2

Trustee Beck made the following statements:

- He stated the ordinance should clarify what supervision of chickens entails.
- He stated the ordinance states a shed can be used for a chicken coop. Sheds are typically more than eight (8) feet tall, which is the maximum height for a chicken coop in the proposed Ordinance.
- He stated chickens should only be allowed in residential districts.
- He stated that within the Ordinance, a Special Use Permit should be required to have chickens.

Trustee Beck made a motion to table the adoption of the Ordinance until a full Council was seated. No support offered. Motion died.

Motion by Rance, seconded by Doorn to adopt Ordinance 251 as presented. By Roll Call:

Rochholz	Aye
Mastenbrook	Nay
Carlin	Aye
Doorn	Aye
Beck	Nay
Rance	Aye

Motion passed 4-2.

UNFINISHED BUSINESS:

The memorandum from Village Manager Cheri Lutz regarding Ordinance 252. An Ordinance to Amend the Village of Schoolcraft Code of Ordinances was discussed.

Motion by Doorn, seconded by Rance to adopt Ordinance 252 as presented. By Roll Call, all aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

OTHER BUSINESS:

Village President Mike Rochholz made the following statements:

- He stated that at the October 19, 2026 Council will go into closed session for the Village Manager's review.
- He asked that all Council members submit their evaluation forms to him by Friday October 9, 2026.

Village Manager Lutz made the following statements:

- She stated Kalamazoo County Housing has a \$1.5 million grant for home improvements in Kalamazoo County.
- She stated she is going to apply for \$250,000 of that grant
- She proposed the idea of putting that grant money into an account and offer village residents a low interest rate to borrow money from that account to make improvements on their home.
- She stated she would like this account to earn interest to allow it to replenish.
- She stated she will check to see if this grant money can be used on businesses.
- She stated after the dissolution of the DDA, the Village will have approximately \$75,000. She stated this money could be used to assist businesses make improvements.
- She stated a report regarding the maintenance on the dump truck will be provided at the next meeting. DPW Superintendent Rob Coffman will be present to discuss.

VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
October 5, 2026
PAGE 3

- She stated the Village Council approved our operating budget. The Department Heads are fully capable of making purchasing decisions.
- She stated a draft of a permit to have chickens will be presented at the next meeting.

ADJOURNMENT

The meeting was adjourned at 8:19 p.m.

Mike Rochholz, President

Theresa O'Leary, Village Clerk