

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
JUNE 20, 2016**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees, Spears, Rochholz, Barnes, Clark, and Carlin.

Absent: None.

Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Chief Bryan Campbell, Randy Palmer, Ronald Gammill, John Gisler, Christopher Vargo, Steve Sutton, and Faye VanRavensway.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Clark, seconded by Rochholz, to approve the Consent Agenda as corrected. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Mr. John Gilser, Kalamazoo County Commissioner appeared before the Village Council to provide an update on Kalamazoo County activities.

PUBLIC HEARINGS:

The Public Hearing was opened at 7:06 p.m. for the purpose of hearing a request from Mr. Steve Sutton to approve An Industrial Development District No. 10 for his business located at 610 East Eliza Street.

The Public Hearing was closed at 7:08 p.m.

Motion by Clark, seconded by Barnes, to adopt Resolution 2016-09. A Resolution Establishing Village of Schoolcraft Industrial Development District No. 10 (Craft Precision, Inc.). All Aye.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a) Mr. Steve Sutton of Craft Precision appeared before the Village Council to request a Resolution to Set a Public Hearing RE: Transfer of Industrial Facilities Exemption Certificate # 2013-449 from Industrial Development District No. 8 (Craft Precision,

Inc.) to Industrial Development District No. 10 (Craft Precision, Inc.), - 610 East Eliza Street Where the Improvements and Equipment are Actually located.

Motion by Rochholz, seconded by Barnes, to adopt Resolution 2016-10. A Resolution Setting Public Hearing RE: Transfer of Industrial Facilities Exemption Certificate # 2013-449 from Industrial Development District No. 8 (Craft Precision, Inc.) to Industrial Development District No. 10 (Craft Precision, Inc.), - 610 East Eliza Street Where the Improvements and Equipment are Actually located, for Tuesday, July 5, 2016. All aye.

- b) Mr. Doug Wohlberg appeared before the Village Council to present the 2015/2016 Audit Report with the following notations:
- The Village has received an “Unmodified Opinion” meaning the Village of Schoolcraft has received the best audit possible.
 - He thanked the Village Staff for their cooperation and good work.
 - He noted that all funds are in good shape.
 - He noted that expenditures and revenues are in alignment with what other communities have.
 - He noted that all internal controls and policies are in place.
 - He noted the Schoolcraft Community Library is included in the Audit and Financial Report and appreciated working with their staff and they also keep very good records.

President Gunnett thanked Mr. Wohlberg for the audit report and commended Village Staff for their good work and budgetary concerns.

Mr. Steve Sutton asked Mr. Wohlberg if it would be appropriate at this time to reduce staff and wages.

Mr. Wohlberg stated that he was not the one who would be making that decision but that it appeared that the staff is right sized, and that the Village is in very good financial shape.

Motion by Clark, seconded by Rochholz to accept the 2015/16 Audit as presented. All aye.

- c) Mr. Randy Palmer appeared before the Village Council to request approval for the 4th of July Fireworks Celebration, and requested a financial donation of \$2500.00 to fund future celebrations.

Motion by Spears, seconded by Barnes to approve a donation in the amount of \$2,500.00 for the 2016 4th of July Celebration. All Aye.

- d) Mr. Christopher Vargo appeared before the Village Council to present himself as a candidate to fill the vacant seat left by former Trustee Tackett.

Motion by Rochholz, seconded by Barnes, to appoint Mr. Christopher Vargo to fill the vacancy left by former Trustee Carl Tackett. All aye.

- e) Discussion took place regarding Resolution 2016-11. A Resolution Electing to Comply With the Provision of Public Act 152 of 2011 by Exercising the Village's Right to Exempt Itself From the Requirements of the Act for the Next Succeeding Year.

Village Manager Cheri Lutz provided a detailed accounting of the ways that the Village Staff has voluntarily found and executed ways to reduce insurance costs for the past few years. She stated how staff, on their own, initiated a number of reductions because they too are concerned about the high cost of health insurance, and its impact on the budget.

Village Manager Cheri Lutz requested that the Council consider giving something back to staff by introducing the "Call A Doc" program which is cost effective and would help defray some of the negative impacts that the reduction in health insurance coverage's will cause.

Motion by Carlin, seconded by Barnes to adopt Resolution 2016-11. A Resolution Electing to Comply With the Provision of Public Act 152 of 2011 by Exercising the Village's Right to Exempt Itself From the Requirements of the Act for the Next Succeeding Year, and to approve the "Call A Doc" program at a cost of \$10.00 per month per employee. All aye.

President Gunnett thanked Village Manager Cheri Lutz for the report, and acknowledged the efforts of Village Staff to assist in cost reductions. He added that the Village of Schoolcraft is not able to offer the wage and benefit program that many communities do, and that he is hesitant to take away what the employees already have.

- f) A report from the Sy Spears, representing the Ad Hoc Committee tasked with reviewing bid proposals for a Community and Village Driven Vision Plan. Mr. Spears stated that the Ad Hoc Committee would like to interview McKenna & Associates and Wightman Engineering in person at separate council meetings.

President Gunnett thanked the Ad Hoc Committee for their work and asked the council for input regarding questions to ask the firms, to clarify their bid presentations. The Village Council agreed to hold a Special Meeting, July 18th at 7:00pm. President Gunnett asked all members of the audience to participate in the Visioning Session and asked that they attend the meetings and offer input.

Mr. Sutton stated that he gives his input two times a year.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

Village Manager Cheri Lutz had the following comment:

She stated that she would be meeting with Dr. Rusty Stitt of Schoolcraft Community Schools to discuss their request to extend the paved asphalt on the Clay Street right of way, and issues related to the acquisition of property for the purpose of creating a site for a secondary water well location.

Village Clerk Faith Akert reminded Council that the petitions for the November 8, 2016 Elections are due at the Schoolcraft Township office by 4:00pm, July 21, 2016.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Trustee Rochholz had the following comment:

- He asked about the status of the work being done in the Village right-a-way by the property owner on the corner of Hayward and Cass Streets.

Village Manager Cheri Lutz stated that the property owner had been notified, and that to her knowledge, the junk vehicles have been removed from the right of way.

Mr. Ron Gammill stated that there still are unlicensed junk vehicles at that location, and that he is concerned about safety, with a number of children that are living at that address, and the type of work and equipment being used in the Village right-of-way.

Trustee Sy Spears brought up the idea of having a "Movie Night" at Burch Park as a trial to see if families are interested.

OTHER BUSINESS:

None.

ADJOURNMENT:

The meeting was adjourned at 8:25 p.m.

Faith C. Akert, Village Clerk

Keith F. Gunnett, President