

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
August 5, 2019**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees, Rochholz, Mastenbrook, Barnes, Stodola, and Carlin.
Absent: Spears.
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Bryan Campbell, DPW Superintendent Rob Coffman, Deb Reynolds, Joe Beck, Stephanie Smith, John Gisler, Kirk Bergland, Virginia Mongreig, and Jon Krum,

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda with the following addition and revision to Unfinished Business Item 7:

Add to Concerns:

- Inside edge of sidewalk to road
- Change "each member" to "three members" of sidewalk committee.

Other:

Replace pages 55 and 56 with revised pages.

All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Stodola, to approve the Consent Agenda as presented.

All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Mr. Kirk Bergland thanked the Council for their support of the Summer Palooza.

Kalamazoo County Commissioner John Gisler provided an update on Kalamazoo County activities

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

The memorandum from President Keith Gunnett regarding the recommendation from the Sidewalk Committee was discussed.

Motion by Stodola, seconded by Mastenbrook to table the recommendation made by the Sidewalk Committee to the September 3, 2019 Council meeting. All aye.

NEW BUSINESS:

- a) The memorandum from Trustee Rochholz regarding the Governance Training Workshop held on July 23, 2019 was discussed. It was decided to hold another workshop with priority being Council goals.
- b) The 4th of July Committee appeared before the Council and had the following comments:
- Deb Reynolds informed the Council that she is no longer going to organize the 4th of July Parade in Schoolcraft. She is looking for someone to take it over.
 - Jon Krum will stay one more year as fund raiser.
 - Randey Parker will stay one more year as fireworks organizer.
 - President Gunnett thanked the 4th of July Committee for their years of organizing the 4th of July activities.
 - Virginia Mongrieg asked if firework trailers can be stored in the pole barn near the water tower. Discussion will take place at the next Council meeting.
- c) The request for Block Parties from Hendriksma on West Street and Earles on Tulip Drive was discussed.

Motion by Stodola, seconded by Barnes to approve the request from Hendriksma to have a block party on West St. on September 7. All aye.

Motion by Mastenbrook, seconded by Rochholz to approve the request from Earles to have a block party on Tulip Dr. with the following stipulations:

- All residents on Tulip Dr. must be informed and approve of the party.
- The party will be held from 2 p.m. to 9:30 p.m.
- Amplified music will not be allowed.

All aye.

- d) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding requirements for DDA Authorities was discussed.
The following statements were made:
- Do we want to consider dissolving DDA.
 - If DDA were to disband, how would it be reinstated in the future, if there is interest.
 - Planning Committee can serve as DDA.
- Discussion will take place at a future meeting.

- e) The memorandum Village Manager Cheri Lutz regarding *Michigan Uniform Service Local Franchise Agreement* was discussed.

Motion by Rochholz, seconded by Stodola approve the *Michigan Uniform Service Local Franchise Agreement* with a 3% franchise fee. All aye.

- f) The School Board meeting with the Village Council has been cancelled.

- g) The memorandum from Clerk/Treasurer Theresa O'Leary regarding Spring Clean Up Bid from Best Way Disposal was discussed.

Motion by Stodola, seconded by Barnes to award the bid from Best Way for Spring Clean Up 2020 in an approximate amount of \$1,830.00. All aye.

- h) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding Resolution 2019-08 A Resolution electing to Comply with the Provision of Public Act 152 of 2011 was discussed.

Motion by Rochholz, seconded by Stodola to adopt Resolution 2019-08 as submitted. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

The thank you note from the Eagles Nest was noted for file.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Village Manager Cheri Lutz had the following comment:

- She stated that with the Council's approval, she will present a Resolution to submit an application to USDA Rural Development. Council approved.

Finance Director/Assistant Manager Tammi Youngs had the following comments:

- She stated the 2019 Fiscal Year audit has been completed.
- She stated that the Village did not utilize Fund Balance.
- She stated that the auditor, Doug Wohlberg, will attend the September 3, 2019 Council meeting.

Chief Bryan Campbell had the following comments:

- He stated that a part time officer is not able to work yet as a result of an off duty injury.
- He stated that a part time officer has accepted a position at Western Michigan University.

Trustee Kathy Mastenbrook had the following comment:

- She stated that another Finance Committee meeting should be scheduled.

OTHER BUSINESS:

None.

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ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Clerk