

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
December 3, 2018**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees, Mastenbrook, Spears, Barnes, Rochholz, Stodola, and Carlin.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Bryan Campbell, and Cindy Harrell.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Mastenbrook, seconded by Spears, to approve the Consent Agenda with one minor correction. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

- Ms. Cindy Harrell, representing the Schoolcraft Community Library, had the following comments:
- She stated the Historic Home Tour was a huge success.
- She stated the Library will be open during the Christmas Walk. Girl Scouts will have cookie decorating available.
- She stated on December 18 there will be Christmas caroling at Cedar Park.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

- a) The memorandum from Village Manager Cheri Lutz regarding Compensation for Village Trustees was discussed.

Motion by Stodola, seconded by Rochholz, to approve compensation for Village Trustees.

All aye.

- b) The memorandum from Village Manager Lutz regarding Employee Christmas Bonuses was discussed.

Motion by Mastenbrook, seconded by Barnes to approve the Christmas bonuses for Village employees.

All aye.

- c) The memorandum from Finance Director/Assistant Manager Youngs regarding a Budget Amendment was discussed.

Motion by Rochholz, seconded by Barnes to approve the budget amendment as presented.

All aye.

- d) The Village Council schedule for the year 2019 was presented.

Motion by Stodola, seconded by Barnes to approve the 2019 meeting schedule for the Village Council as presented.

All aye.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

Village President Keith Gunnett had the following comment:

- He stated the Historic Home tour was enjoyable.

Village Manager Cheri Lutz had the following comments:

- She stated an invoice was sent to Mainline Sprinkler for costs incurred during the water boil advisory. A reimbursement check was dropped off personally by the company's owner.
- She stated the personnel policy is near being finished.
- She stated a quilt shop has opened at 402 N. Grand. A site plan is still needed.

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- She stated Finance Director/Assistant Manager Youngs attended a workshop regarding new recreational marijuana laws. Information will be presented at an upcoming Council meeting.
- She discussed South Kalamazoo County Fire Authority issues.

Bryan Campbell had the following comment:

- He stated a part time officer has resigned.

Trustee Rochholz thanked the DPW for their work.

Trustee Sy Spears had the following comment:

- He stated that Portage and Schoolcraft Township are having a meeting to discuss building trails and asked if there was representation from the Village.

Trustee Stodola had the following statement:

- He stated he is on a strategic committee for the schools and will keep Council informed.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:48 p.m.

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Keith F. Gunnett, President

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Theresa O'Leary, Clerk