

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
December 7, 2020**

The Regular Meeting of the Village Council held on Zoom, was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Barnes, Stodola, Bergland, and Carlin.  
Absent: None.  
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Rob Peterson, and Joe Beck.

**APPROVAL OF AGENDA:**

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Stodola, seconded by Mastenbrook to approve the Consent Agenda as presented. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

The memorandum from Village Manager Cheri Lutz regarding the reappointment of President Gunnett to the Planning Commission was discussed.

Motion by Rochholz, seconded by Barnes to reappointment President Gunnett to the Planning Commission for a two-year term to expire January 2022. All aye.

The memorandum from Village Manager Cheri Lutz regarding Council Compensation for the year 2020 was discussed.

Motion by Carlin, seconded by Bergland to approve Council Compensation for 2020 as presented . All aye.

The memorandum from Village Manager Cheri Lutz regarding the Council Meeting schedule for 2021 was discussed.

Motion by Mastenbrook, seconded by Barnes to approve the Council Meeting for 2021 as presented. All aye.

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The memorandum from Village President Keith Gunnett regarding Employee Stipends was discussed.

Motion by Rochholz, seconded by Mastenbrook to approve the Employee Stipends as presented. All aye.

The memorandum from Village Clerk/Treasurer Theresa O'Leary regarding dates for the 2021 Village Wide Garage Sale.

Motion by Stodola, seconded by Barnes to approve the dates of May 21 and 22, 2021 for the Village Wide Garage Sale. All aye.

The memorandum from Village Clerk/Treasurer Theresa O'Leary regarding appointing a President Pro Tempore was discussed.

Motion by Gunnett, seconded by Stodola to appointment Trustee Mike Rochholz as President Pro Tempore. All aye.

The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding the 2020 City, Village and Township Revenue was discussed.

Motion by Mastenbrook, seconded by Rochholz to approve the report as presented. All aye.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

President Keith Gunnett had the following comments:

- He stated COVID-19 cases are rising.
- He stated he attended a November 17 Regional Water and Waste Water meeting. At that meeting he learned that all entities that hook up to Kalamazoo Sanitary Sewer will be charged the same rate by 2022.
- He stated that the Planning Commission has a vacant seat.
- He stated the Zoning Board of Appeals has a vacant seat.
- He thanked the Village Manager's Performance Evaluation Committee for their work.

Village Manager Cheri Lutz had the following statements:

- She stated she had a Zoom meeting with MML.
- She stated Zoom meetings have been extended through the end of March. It is expected they will be extended until the end of 2021.
- She stated that she, Rob Coffman, Adam Wood and Chief Scott Boling attended a Zoom meeting with MDOT. The following project was discussed, during the meeting, pertaining 216 in Three Rivers to U Avenue in Schoolcraft:
  - a) Storm sewers and manhole covers will be replaced as needed.
  - b) A turn left signal to E. Lyon Street will be added on the corner of US 131 and E. Lyon Street.
  - c) A trench will be dug down the middle of US 131.
  - d) Large driveway approaches will be reviewed for elimination or narrowing.

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- e) A right turn is going to be installed for traffic on Shaver Road wanting to go south on US 131.
  - f) There will be a turn around on north bound US 131 to allow traffic to flow south.
  - g) The merge lane on US 131 going south by U Avenue will be eliminated, making it two lanes.
  - h) The railroad on US 131, near South Street, will be reconstructed.
  - i) Sidewalks will be installed on the East side of US 131 near South Street.
  - j) Some turn arounds will be eliminated.
  - k) Village Manager Lutz also stated that wind breaks in the areas the snow blows across US 131 was not discussed. However, she will mention to MDOT.
- She stated that in January the Planning Commission will review site plans for a Physical Therapy Practice and a Mental Health Office in Blodgett's buildings at 403 and 413 N. Grand St.

Finance Director/Assistant Manager Tammi Youngs had the following statement:

- She stated the Matching Gift Card program has been successful. Today 47 gift cards were sold with 19 remaining. Seven businesses have sold out.

Chief Scott Boling had the following statement:

- He stated courts have closed due to COVID19.

Trustee Rochholz had the following statements:

- He stated that perhaps anyone who is appointed to the Planning Commission should attend a meeting Michigan State Zoning Board and Ordinances.
- He thanked the Village staff for their work on the Matching Gift Card program.
- He stated that business owners have mentioned to him that Chief Boling visits their business and are very appreciative.

Trustee Carlin had the following statement:

- He stated the South Kalamazoo County Fire Authority will meet next week.
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Trustee Bergland had the following statement:

- He stated the Village Council should look at sanitary sewer options during the MDOT project.

**MANAGERS REVIEW:**

Motion by Bergland, seconded by Stodola to convene into Closed Session for the Manager's annual review at 7:46 p.m. All aye.

Motion by Mastenbrook, seconded by Barnes to reconvene into Regular Session at 7:59. All aye.

Motion by Stodola seconded by Barnes to approve the minutes of the Closed Sessions on November 17, 2020 and December 7, 2020. All aye.

Motion by Rochholz, seconded by Mastenbrook to approve the recommendations from the Village's Review Committee. All aye.

**OTHER BUSINESS:**

None.

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**ADJOURNMENT**

The meeting was adjourned at 8:04 p.m.

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Keith F. Gunnett, President

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Theresa O'Leary, Village Clerk