

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
February 1, 2021**

The Regular Meeting of the Village Council held on Zoom, was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Each Council Member stated their name and where they were.

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Stodola, Bergland, and Carlin, and Barnes.
Absent: None.
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Rob Peterson, and Joe Beck,

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Bergland, to approve the agenda as presented. By Roll Call; All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Bergland to approve the Consent Agenda as presented. By Roll Call; All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) The memorandum from Village Manager Cheri Lutz regarding the General Fund Overview was discussed.
- b) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding the Draft Budget for Major Streets, Local Streets, DDA and Water and Equipment Funds was discussed.
- c) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding Resolution 2021-01. A Resolution Calling a Public Hearing on the Proposed Budget for 2021/2022.

Motion by Stodola, seconded by Rochholz to adopt Resolution 2021-01, with the correction of the date change to February 15, 2021. By Roll Call; All aye.

- d) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding South Kalamazoo County Fire Authority (SKCFA) FY 2022 Proposed Budget was discussed.

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Motion by Rochholz, seconded by Barnes to approve SKCFA FY 2022 Proposed Budget. By Roll Call; All aye.

- e) The memorandum from Village Manager Cheri Lutz regarding 2021-22 Council Goals was discussed.

Village Manager Cheri Lutz had the following statements:

- She stated the goals for Council should be defined with details on how to achieve. Goals need more discussion. Each goal should have specific action items.
- She stated she will send out a Doodle Poll to schedule a special meeting to discuss Council Goals. February 22, 2021 has been tentatively scheduled for this purpose.
- She stated correction on ordinance violations take time to resolve.
- She stated she will place an article in an upcoming newsletter stating that corrective action will begin for any right of way violations.
- She stated she will need Council support once corrective action begins on right of way ordinance violations.
- She stated the rental housing ordinance is from Kalamazoo and is very comprehensive.
- She stated the inventory of infrastructure is being done by DPW Superintendent Rob Coffman and herself.
- She stated she and Rob Coffman are working on the Grant together.

President Keith Gunnett made the following statements:

- He stated the goals need to be defined better.
- He stated he would like to schedule a special meeting to discuss further, the goals of the Council.
- He stated the Village Manager's goal of correcting right of way ordinance violations cannot be done in one year.

Trustee Mastenbrook made the following statements:

- She stated all Council members should be involved in conversation regarding sanitary sewer.
- She stated she would like to solidify the Village Manager's goals.

Trustee Stodola made the following statements:

- He stated Council members should collect notes from other places regarding sanitary sewer.
- He stated the Village Manager's two goals pertaining to rental housing and right of way should be done sequentially.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

The thank you note from the Schoolcraft Ladies Library, regarding a donation, was acknowledged for file.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

Village Council President Gunnett had the following statements:

- He stated that he and Village Manager Lutz had a zoom meeting with MDOT regarding installing pipe, for future sanitary sewer, on US 131 during their road project.
- He stated MDOT is willing to work with the Village.
- He stated MDOT will get an estimated cost to install piping down 131.
- He stated there are many questions and comments that need to be addressed prior to making a decision to install pipe.
 - 1) How will this get paid for?
 - 2) This will be a pipe with no connections
 - 3) Installing a pipe will tear up sidewalks.
 - 4) Will the pipe be large enough to accommodate future hook up?
- He stated MDOT said a decision to install or not install pipe must be made by May 22, 2021.
- He stated the overall cost to install piping on US 131 will be more expensive than installing on side streets.
- He stated there has been a delay in finalizing the Zoning Ordinances. During the last three years while the planning commission has been discussing revisions to the ordinances, the position of the planner from the engineering firm has changed. With each change of planner, some of the information from the planning commission regarding revisions was not relayed to the new planner.

Village Manager Cheri Lutz had the following statements:

- She stated she sent letters to businesses in the DDA asking if they are interested in joining the DDA committee. She has had one response so far.
- She stated she would like to develop a fund balance policy. This would help with the State and provide protective measures.

Chief Scott Boling had the following statements:

- He stated he and the officers had a meeting to discuss objectives for 2021.
- He stated some ordinances are outdated.
- He stated officers are working on ordinance violations.

Trustee Mastenbrook had the following statement:

- She thanked Chief Boling for police presence in neighborhoods.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Village Clerk