

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
February 3, 2020**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Spears, Barnes, Stodola, and Carlin.
Absent: None.
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Officer in Charge Sergeant Jamie Edwards, Scott Boling, Rob Coffman, Deb Christiansen, Kirk Bergland, Max Hutchison, Jaclyn Brohl, and Sophie Hillmeyer.

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Spears to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a) The memorandum from Prein and Newhof regarding payment of \$165,142.25 to Balkema Excavating, Inc. for the redundant watermain project was discussed.

Department of Public Works Superintendent Rob Coffman had the following statements:

- He recommended the amount of \$164,142.25 be paid to Balkema Excavating, Inc.
- He stated that \$3,300 is being withheld until the project is complete.

Motion by Rochholz, seconded by Barnes to pay Balkema Excavating Inc., \$164,142.25, withholding \$3,300 until completion of the project. All aye.

- b) The memorandum from Village Manager Cheri Lutz regarding the Household Hazardous Waste Agreement was discussed.

Motion by Stodola, seconded by Spears to allocate \$1,050 to Household Hazardous Waste for services for the calendar year 2020. All aye.

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- c) The memorandum from Village Manager Cheri Lutz regarding a General Fund Overview was discussed.

Village Manager Lutz had the following comments:

- She stated that having a Finance Committee is beneficial.
- She stated that the Village will look at more ways to cut costs.
- She stated that an advertisement will be place in the next couple weeks for the Department of Public Works position.

- d) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding the Draft Budget for Major Streets, Local Streets, DDA and Water & Equipment Funds was discussed.

- e) The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding Resolution 2020-01. A Resolution Calling a Public Hearing on the Proposed Budget for 2020/2021 was discussed.

Motion by Mastenbrook, seconded by Rochholz to adopt Resolution 2020-01. All aye.

- f) The memorandum from Village Manager Cheri Lutz regarding the appointment of the Executive Committee was discussed.

- g) President Gunnett appointed Trustees Barnes, Spears and himself to be on the Committee.

Motion by Gunnett, seconded by Rochholz to approve the appointments named to the Executive Committee. All aye.

- h) Trustee Mike Rochholz discussed the timeline and guidelines for the Citizen of the Year award. For the year 2020, Trustees Mastenbrook, Stodola and Carlin will serve on the Citizen of the Year Award Committee.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

The thank you note from South County Community Services was acknowledged for file.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

President Keith Gunnett had the following statements:

- He stated he will talk with Alan Smaka from Wightman regarding some questions he has.
- He stated not everyone that has/had applied for a grant through USDA Rural Development, received one.
- He stated that grants are more likely to be approved when the interest rate is higher.
- He stated that at this time the low interest rates might interfere with how much grant money is available at this time.

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Village Manager Cheri Lutz had the following statements:

- She referred to the thank you letter from South County Community services stated that Vicksburg has stopped contributing to them since the senior millage passed.
- She stated she has made an effort to keep citizens informed by posting notices on Facebook and keeping the banner on the Village's website up to date.
- She stated that she and President Gunnett will meet tomorrow to compose a question and answer sheet regarding sanitary sewer.
- She stated in an effort to be more transparent she is planning on putting a synopsis of Council meeting and Planning Commission meetings in the newsletter to assist getting more information out to residents.
- She stated that Rob Coffman and Adam Wood know what sidewalks are in need of repair or replacement, therefore would like to disban the Sidewalk Committee. It was the consensus of the Council to discontinue the Sidewalk Committee.
- She stated she would like to rename the Water Committee to the Infrastructure Committee. By, general consensus, Council agreed.

Max Hutchison asked about the 2-3 month delay in the timeline from Wightman regarding sanitary sewer.

Jaclyn Brohl asked about livestreaming meetings.

OTHER BUSINESS:

None.

ADJOURNMENT

The meeting was adjourned at 7:53 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Clerk