

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
November 16, 2020**

The Regular Meeting of the Village Council held on Zoom, was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Rochholz, Mastenbrook, Barnes, Stodola, Spears, and Carlin.
Absent: None.
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Scott Boling, Kirk Bergland, Rob Peterson, Joe Beck, and John Gisler

APPROVAL OF AGENDA:

Motion by Rochholz, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Mastenbrook, seconded by Spears to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

Kalamazoo County Commissioner John Gisler told the Council he sat in on the Canvassing Meeting as they canvassed the votes.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding the Matching Gift Card Program was discussed.

The following comments were made:

- The Matching Gift Card Program sales will coincide with the article in the South County News announcing the program.
- There is a limit of one gift card per person.
- Eighteen local businesses have expressed their interest in the program.
- Each of the eighteen businesses will receive 5 matching gift cards from the Village.
- Gift Cards will go on sale on December 7, 2020.

Motion by Rochholz, seconded by Barnes to approve funding in the amount of \$2,250 for the Matching Gift Card Program. All aye.

NEW BUSINESS:

The memorandum from Finance Director/Assistant Manager Tammi Youngs regarding Resolution 2020-07. A Resolution to Amend the Fiscal Year 2020-21 Budget to Allow the Transfer of Funds to Create a Balanced Budget was discussed.

Motion by Stodola, seconded by Carlin to adopt Resolution 2020-07 as presented. All aye.

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The memorandum from Village Clerk/Treasurer Theresa O'Leary regarding the bid of approximately \$3,090 for Spring Clean Up 2021 from Best Way Disposal was discussed.

Motion by Rochholz, seconded by Mastenbrook to accept the bid from Best Way Disposal of approximately \$3,090 for Spring Clean Up 2021. All aye.

Village Manager Cheri Lutz will contact Schoolcraft Schools to ask if there are any volunteer programs with the students to help the residents that are unable to take their items to the central drop off Spring Clean Up.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:

President Keith Gunnett had the following comments:

- He stated COVID-19 cases are rising.
- He stated the DDA met on November 5. The following statements were discussed at this meeting:
 - a) They stated they would like to send out invitations to local businesses asking them to join the DDA.
 - b) They stated that they may start meeting quarterly instead of monthly.
President Gunnett read aloud a resolution to pay tribute to Trustee Sy Spears. President Gunnett then presented the Resolution and a clock to Trustee Spears.

Chief Scott Boling had the following statements:

- He stated with the holiday season approaching, there is more of a concern for package theft.
- He stated the new restrictions, placed by Michigan Department of Health and Human Services during the COVID-19 pandemic, will generate calls to the office.

Trustee Mastenbrook had the following statement:

- She thanked Sy Spears for his service on the Council and other boards.
- She thanked Trustees Barnes and Rochholz for their time and effort on the Manager's Review Committee.
- She welcomed Kirk Bergland to the Council.

MANAGERS REVIEW:

Motion by Barnes, seconded by Stodola to convene into Closed Session for the Manager's annual review at 7:44 p.m. All aye.

Motion by Mastenbrook, seconded by Rochholz to reconvene into Regular Session at 7:57. All aye.

Motion to approve the minutes of the Closed Session was tabled until the Council Meeting on December 7, 2020.

OTHER BUSINESS:

None.

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ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Keith F. Gunnett, President

Theresa O'Leary, Clerk