

**VILLAGE OF SCHOOLCRAFT  
COUNCIL PROCEEDINGS  
November 18, 2019**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

**ROLL CALL:**

Present: President Gunnett, Trustees, Spears, Barnes, Stodola, and Carlin.  
Absent: Trustees Rochholz and Mastenbrook.  
Also Present: Village Manager Cheri Lutz, Clerk Theresa O'Leary, Finance Director/Assistant Manager Tammi Youngs, Chief Bryan Campbell, Kirk Bergland, Linda Barnes, Travis Smola, Deb Christiansen, Tom Gill, Jan McNally, Susan Kuiper, Megan Walsh, Jill Strake, Holly Nadrasik, Max Hutchison, and Joe Beck.

**APPROVAL OF AGENDA:**

Motion by Stodola, seconded by Barnes, to approve the agenda as presented. All aye.

**APPROVAL OF CONSENT AGENDA:**

Motion by Spears, seconded by Stodola to approve the Consent Agenda as presented. All aye.

**CITIZEN'S ON NON-AGENDA ITEMS:**

None.

**PUBLIC HEARINGS:**

None.

**UNFINISHED BUSINESS:**

The memorandum by Trustee Carlin regarding the Proposed South Kalamazoo County Fire Authority was discussed. The proposed budget includes a \$25/month increase to the Village of Schoolcraft for fire protection.

Motion by Carlin, seconded by Barnes to approve the Proposed South Kalamazoo County Fire Authority budget as presented. All aye.

**NEW BUSINESS:**

- a) Deb Christiansen appeared before the Council to request financial assistance for the 2019 Christmas Walk.

Motion by Carlin, seconded by Barnes to approve financial assistance for the Christmas Walk in the amount of \$650. All aye.

- b) Jill Strake appeared before the Council to ask for continuation of financial assistance for utilities at the Eagles Nest in the amount of \$510 per quarter.

Motion by Stodola, seconded by Spears to approve financial assistance in the amount of \$510/quarter for utilities at the Eagles Nest for fiscal year 2020-21. All aye.

- c) The memorandum by Finance Director/Assistant Manager Tammi Youngs regarding Resolution 2019-11. A Resolution to Amend the Fiscal Year 2019-20 Budget to Allow the Transfer of Funds to Create a Balanced Budget was discussed.

Motion by Stodola, seconded by Barnes to adopt Resolution 2019-11 as presented. All aye.

- d) The memorandum by Village Manager Cheri Lutz regarding Resolution 2019-12. A Resolution Authorizing the Village of Schoolcraft to Sign a contract with the Michigan Department of Transportation was discussed.

Motion by Stodola, seconded by Carlin to adopt Resolution 2019-12 as presented. All aye.

**TABULATION OF BIDS:**

None.

**COMMUNICATIONS:**

None.

**STATEMENTS FROM CITIZENS AND MUNICIPAL OFFICIALS:**

Village Manager Cheri Lutz had the following comments:

- She stated the Village of Schoolcraft will advertise the Christmas Walk on the Village's Facebook page and website.
- She stated that on December 16, 2019 at 6:00 p.m. a special meeting/reception will be held to honor Chief Bryan Campbell.
- She stated that on Thursday, November 14, 2019, a panel consisting of Village Manager Cheri Lutz, Kalamazoo County Undersheriff James VanDyken, and Vicksburg Village Manager Jim Mallery will begin the interview process for the Chief's position.
- She stated that she and Finance Director/Assistant Manager Tammi Youngs have spoken to Village of Schoolcraft Auditor Doug Wohlberg. Ideas to determine an appropriate dollar amount for fund balance will be discussed at the December 11, 2019 Finance Committee Meeting.
- She stated that both wells are running after the watermain project. Paving is scheduled for Wednesday, depending on weather.
- She stated that at the next Council meeting, discussion should take place regarding Council compensation.

**OTHER BUSINESS:**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

---

Keith F. Gunnett, President

---

Theresa O'Leary, Clerk