

**VILLAGE OF SCHOOLCRAFT
PLANNING COMMISSION
SPECIAL MEETING
NOVEMBER 30, 2016**

The Special Meeting of the Planning Commission held at 442 N. Grand Street, Schoolcraft, Michigan, was called to order by Chairperson Tim Brown at 7:00 p.m.

ROLL CALL:

Present: Chairperson Brown, Commissioners Schmitt, Rozeboom and Pfof.

Absent: Gunnett and Hendriksma.

Also Present: Curtis and Danielle Burchheit, Sy Spears.

APPROVAL OF AGENDA:

Schmitt, seconded by Pfof, to approve the agenda as presented. All aye.

APPROVAL OF MINUTES:

Motion by Schmitt, seconded by Pfof, to approve the minutes of the Special Meeting of November 3, 2016, with typographical corrections. All aye.

PUBLIC HEARINGS:

The Public Hearing was opened at 7:05 p.m. to hear the request of Mr. & Mrs. Curtis Burchheit for approval of a Special Use Permit for a Medical Clinic in the B-1 District.

No public comments were heard.

The Public Hearing was closed at 7:06 p.m.

Motion by Pfof, seconded by Rozeboom, to recommend approve of the Special Use Permit for a Medical Clinic in the B-1 District to the Village Council. All aye.

UPDATE ON VILLAGE ACTIVITIES:

Minutes of the Village Council meetings September 6, 2016, through October 17, 2016, were reviewed for file.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

a) Mr. & Mrs. Curtis Burchheit appeared before the Planning Commission to request site plan approval for a Medical Clinic in the B-1 District.

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Motion by Pfost, seconded by Rozeboom, to recommend that the Zoning Board of Appeals approve the request for a variance for relief of lot size, and to approve the site plan as submitted subject to approval of variance and approval of Special Use Permit by Village Council.

Ayes: Brown, Rozeboom and Pfost.
Nays: None.
Abstain: Schmitt.

Motion carried.

- b) Mr. Art Bates representing Chemlink, Inc. appeared before the Planning Commission to request approval of a permanent drive on the east side of their building with paving to be completed by November 1, 2017.

Motion by Schmitt, seconded by Pfost, to approve the site plan for Chemlink, with the stipulation that paving of the driveway on the east side to be completed by November 1, 2017.

Ayes: Schmitt, Pfost, Brown.
Nays: Rozeboom.

- c) Motion by Schmitt, seconded by Pfost, to approve the 2017 Meeting Schedule as submitted. All aye.

ADJOURNMENT:

The meeting was adjourned at 8:20 p.m.

Cheri M. Lutz, Recording Secretary

Tim Brown, Planning Commission Chairperson