

**VILLAGE OF SCHOOLCRAFT
COUNCIL PROCEEDINGS
MARCH 3, 2014**

The Regular Meeting of the Village Council held at 442 N. Grand Street was called to order by President Gunnett at 7:00 p.m.

The Prayer and Pledge of Allegiance were led by President Gunnett.

ROLL CALL:

Present: President Gunnett, Trustees Clark, Rochholz, Barnes, Dailey, Tackett and Carlin.
Absent: None.
Also Present: Village Manager Cheri Lutz, Village Clerk Faith Akert, Chief Bryan Campbell, Adam Wood, Mark McCain, Matt Musselman, Bert Gale and Doug Dodson.

APPROVAL OF AGENDA:

Motion by Tackett, seconded by Barnes, to approve the agenda as presented. All aye.

APPROVAL OF CONSENT AGENDA:

Motion by Tackett, seconded by Clark, to approve the Consent Agenda as presented. All aye.

CITIZEN'S ON NON-AGENDA ITEMS:

None.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

Mr. Doug Dodson, representing Bank of America appeared before the Village Council regarding the Dangerous Building Hearing for the structure located at 123 East Eliza Street.

Mr. Bert Gale of Associated Government Services (AGS) had the following comments:

- He reviewed the process that the Village of Schoolcraft has followed so far, according to the Village's Dangerous Structure Ordinance.
- He stated that the Village Council will need to determine the course of action they wish to take for demolition or repair of the structure.

Village President Gunnett had the following comments:

- He stated that Bank of America will need to repair or demolish the structure within 60 days of the Hearing (by May 3, 2014).
- He stated that the Village would not utilize Village resources to demolish the building.

Mr. Dodson had the following comments:

- He stated that he represents Bank of America, and that he is authorized to speak for them at the hearing.
- He stated that he will be obtaining bids for the demolition of the building.
- He stated that Bank of America will need to determine if it will be more cost effective to demolish the building, or to repair according to a list of 32 repairs that was submitted to AGS, and that he would let AGS know of their decision.

Motion by Dailey, seconded by Barnes, to approve the Dangerous Building Officer's Order to repair the building to minimum standards to be approved by the Village Council, or to demolish the structure within 60 days (May 3, 2014). All aye.

NEW BUSINESS:

- a) The memorandum from Village Manager Cheri Lutz regarding appointments to the Zoning Board of Appeals (ZBA) was discussed.

Motion by Clark, seconded by Barnes, to re-appoint Mr. Bruce Imanse, and Mr. Mike Rochholz, to the ZBA for a three year period to expire February 28, 2017. All aye.

- b) The memorandum from Village Manager Cheri Lutz regarding the recommendation to run a pencil size stream of water through March 31, 2014, was discussed.

Village Manager Cheri Lutz had the following comments:

- She stated that a letter was sent to all water users to recommend that they run a small stream of water through the month of March.
- She stated that the Village had received a number of calls regarding the impact to septic systems.
- She explained that the Village does not know the impact to individual systems due to the age and condition of each individual system.
- She stated that the letter was a recommendation only and that the Village would not be able to offer credits for water usage.

Mr. Adam Wood of the Department of Public Works had the following comments:

- He stated that many of the Village's water lines are at the freezing level, especially lines that run under roads or driveways.
- He stated that the Village has had two frozen lines.

Village President Gunnett stated that it would be a good idea to run a thin stream of water rather than to risk frozen water lines.

- c) The memorandum from Village Manager Cheri Lutz requesting funding approval for improvements to East Lyon Street was discussed.

Village Manager Cheri Lutz had the following comments:

- Funding may be available in the near future from KATS, for road reconstruction/improvements to East Lyon Street.
- The Village would need to authorize the payment of approximately \$1,000.00 to Prein & Newhof, for preparation of the paper work necessary to be placed on the "Illustrative List", or for the 2018-2021 Kalamazoo Area Transportation Plan.
- She explained that projects selected from the "Illustrative List" would receive 100% funding excluding engineering cost, and projects may be selected in 2014 or early 2015.
- She explained that projects placed on the 2018-2021 Kalamazoo Area Transportation Plan, would be available for funding during the year in which it is assigned, and that funding is for 80% of the project with a 20% match excluding engineering costs.

Motion by Rochholz, seconded by Carlin, to authorize an expenditure of up to \$1,000.00 to Prein & Newhof, to prepare the required paperwork to be placed on both of KATS lists. All aye.

TABULATION OF BIDS:

None.

COMMUNICATIONS:

None.

REPORTS FROM VILLAGE ADMINISTRATION:

President Gunnett provided a brief update on South County Sewer and Water Authority activities.

Trustee Carlin provided a brief update on South County Fire Authority activities.

Village Manager Cheri Lutz stated that Subway has withdrawn their plan to move their existing business to the former Movie Gallery Building.

ADJOURNMENT:

Motion by Tackett, seconded by Barnes, to adjourn the meeting at 8:00 p.m. All aye.

Faith C. Akert, Village Clerk

Keith F. Gunnett, President