

APPLICATION - TEMPORARY OUTDOOR SALES OR SERVICE
Village of Schoolcraft, Kalamazoo County, Michigan

Temporary Outdoor Sales and Service uses are permitted in accordance with Section 4.9 of the Village of Schoolcraft Zoning Ordinance. Prior to approval, all Temporary Sales and Services uses must be shown by the applicant to comply with all sections of the ordinance, and with all conditions that may be established by the Village Manager for the issuance of the required permit.

"Outdoor temporary sales and service uses may only operate after obtaining a temporary use permit from the Village Manager, who may review the application with the Building Inspector, Police Chief, and /or Fire Chief. The Village Manager shall respond within 30 days of submittal of a complete application and fee as established by resolution of the Village Council. The permit must be maintained on site at the temporary sales or service use and be visible. Any costs associated with review by the Building Inspector or other outside officials or consultants shall be the responsibility of the applicant and will be added to the total fees for the review." (Section 4.9(A)).

Applicants for a Temporary Outdoor Sales or Service permit should review the attached text of Section 4.9 and verify the following related to the proposed location prior to proceeding with application:

- _____ Subject property is currently zoned for commercial use:
Circle the appropriate district, if known: B-1 B-2 CBD.

- _____ An existing, ongoing use is operated on the subject property, other than parking.

- _____ The existing use(s) located on the property have received prior site plan approval. Enter approximate date, if known: _____.

- _____ The operation of the proposed use will no more than 3 times per calendar year and no more than 3 days per sale.. Enter number of days the use is proposed to operate _____.

- _____ No portion of the use will be operated in the public street right-of-way, or upon other public property.

- _____ The owner of the subject property is aware of the proposed temporary use, and is willing sign and acknowledge the application for approval.

Applicants for a Temporary Outdoor Sales and Service use must provide the following for review by the Village Manager:

1. A scaled drawing of the subject property including the following: property boundaries, existing street right-of-ways, existing improvements (buildings, parking areas, drives, septic systems, landscaping and lawn areas, etc.), adjacent properties with existing uses and improvements, and the location, features and dimensions of proposed temporary use.
2. Any existing drainage features (storm drains, drywells, water retention/detention areas).
3. Location or other information regarding availability of sanitary facilities for use by employees and the public.
4. Information demonstrating accessibility of the proposed location by emergency service vehicles or personnel.
5. Information regarding use of electrical power sources, and any systems that will be modified to accommodate the use, such as electrical, heating and plumbing systems.
6. An assessment of the effect of the proposed use on existing parking, maneuvering lanes, drives, street access and customer access to the primary use located on the site.
7. An assessment of the effect, if any, of the proposed use on adjoining and adjacent properties.
8. A description of trash disposal associated with the proposed use.
9. Information as to the planned hours of operation, number of employees and description of staffing for the temporary use, and the hours of operation of the existing uses on the site.
10. Information regarding any signage associated with the temporary use, including sign dimensions, height, associated structures and location in relationship to property lines and other features and the subject property.

The undersigned has assembled and included the above information for submission with this application, and by signing below, the indicates that he/she has read the text of the referenced Section 4.9, and hereby agrees to operate the temporary use in accordance with the requirements of the ordinance, and with any conditions place on the permit as a condition of approval.

Applicant signature

date

By signing below, the owner acknowledges the information submitted and grants their approval for the use as described.

Property owner signature

date